

Agenda

Local Traffic Committee Meeting **11 June 2025**

A Local Traffic Committee Meeting will be held in the Ballina Shire Committee Room, 40 Cherry Street, Ballina on **11 June 2025 commencing at 10:00am.**

1. Attendance & Apologies
2. Minutes of Previous Meeting
3. Deputations by Members of Public or Councillors
4. Summary Report – Recent Decisions of Council in Response to LTC Recommendations
5. Items to be Referred to Council
6. Items to be Referred to the General Manager's Delegate
7. Items for Traffic Engineering Advice
8. Information of the Committee
9. Regulatory Matters on Classified Roads (GM's Delegate)
10. Items Without Notice
11. Next Meeting

John Truman
Director
Civil Services Division

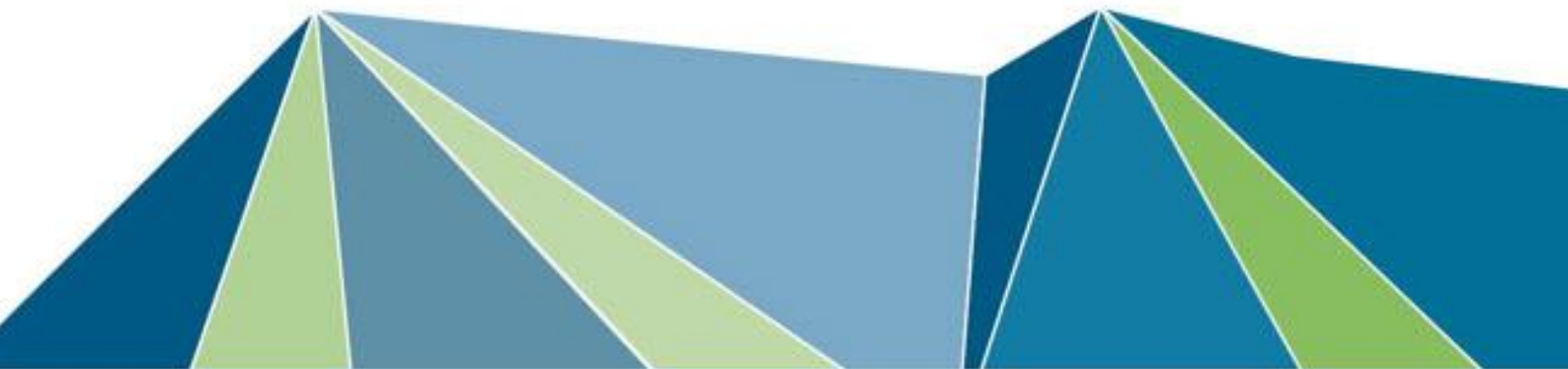


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1. Attendance & Apologies
 2. Minutes of Previous Meeting
 3. Deputations by Members of Public or Councillors
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1. Attendance & Apologies

2. Minutes of Previous Meeting

A copy of the Minutes of the Local Traffic Committee Meeting held on Wednesday 9 April 2025 were distributed with the business paper.

RECOMMENDATION

That Council confirms the Minutes of the Local Traffic Committee Meeting held on Wednesday 9 April 2025.

3. Deputations by Members of Public or Councillors

4. Summary Report - Recent Decisions

4. **Summary Report - Recent Decisions of Council in Response to LTC Recommendations**

Nil Items

5. Items to be Referred to Council

5. Items to be Referred to Council

Nil Items

6. Items Referred to General Manager's Delegate

6.1 Annual NAIDOC Street Walk Ballina – Monday 7 July 2025

Introduction

The NAIDOC street walk is scheduled for Monday 7 July 2025 along River Street Ballina.

Information

The NAIDOC street walk is scheduled between 9:30 and 11am, Monday 7 July 2025, along River Street Ballina starting at Grant Street and terminating at Las Balsas Plaza.

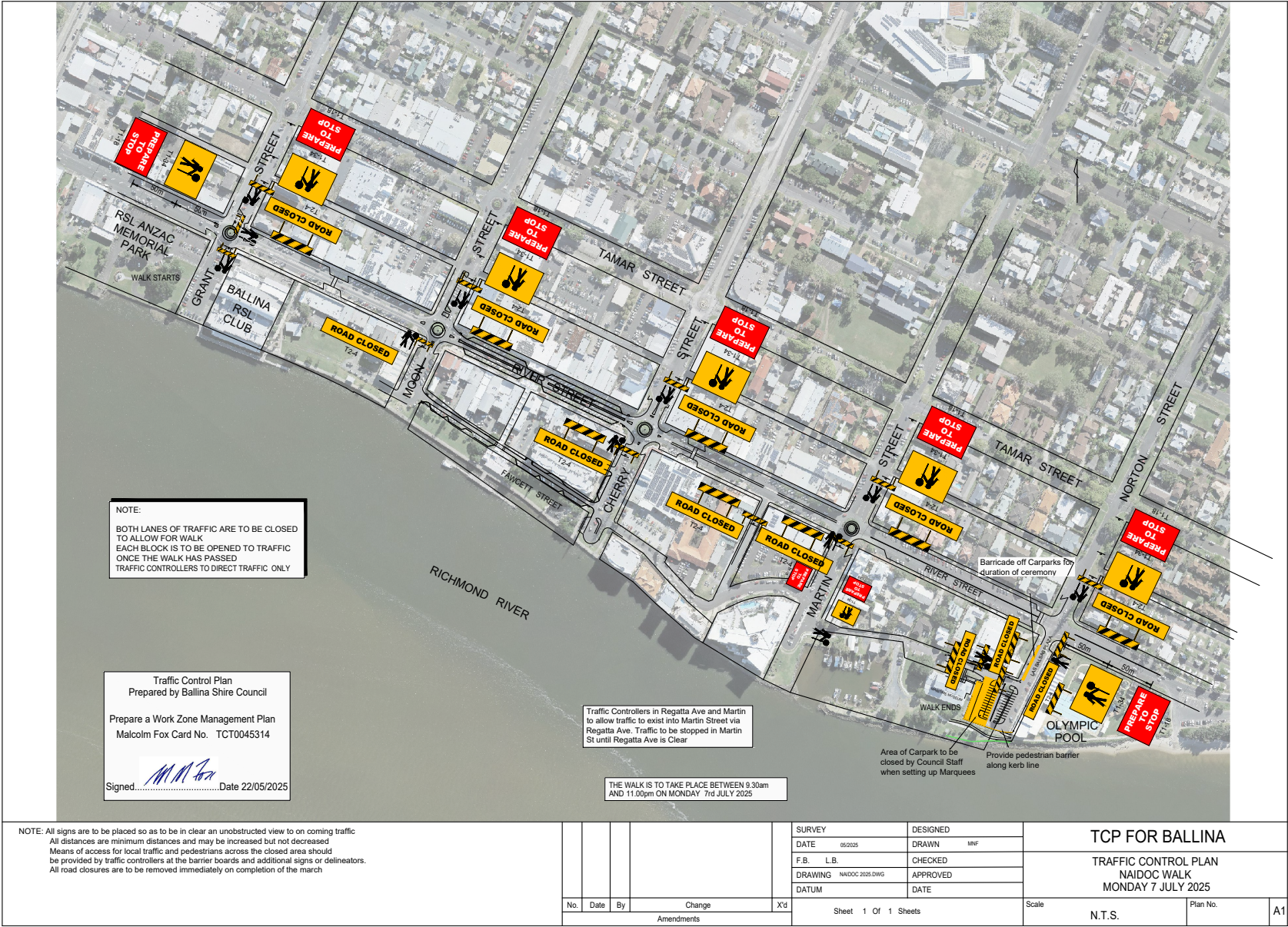
The proposed Traffic Control Plan for temporary closure of affected streets is attached. The traffic controllers progressively open street sections as the walk passes.

RECOMMENDATIONS

1. The Committee support the temporary closure of part River Street Ballina between Grant Street and Las Balsas Plaza and part Las Balsas Plaza from 9:30am to 11 am, Monday 7 July 2025 for the annual NAIDOC walk, in accordance with the attached Traffic Control Plan.
2. Approval of the event continuing in 2026 and 2027 be approved subject to annual submission to Council of an updated application and statement that traffic management, safety arrangements, routes and times etc will not significantly vary from the original application.

Attachment(s)

1. NAIDOC Walk Ballina 2025 - Traffic Control Plan [↓](#)



6.2 Le-Ba Boardriders, Oz Grom Open 2025 – Lennox Head

Introduction

The Le-Ba Boardriders Organising Committee has requested the usual road closure approvals for the 2025 Oz Grom Open event at Lennox Head to be conducted 3 to 6 July 2025.

Information

The Le-Ba Organising Committee has advised:

“Our organising committee has carefully considered the traffic management plan for this year’s event and proposes to close the road from the corner of Ballina and Byron Street and Pacific Pde and Lennox St for four days – July 3 to 6 (inclusive).

The justification for closing the road for the first three days of competition is mainly due to the volume of competitors and spectators during the initial stages of the competition. We expect this year to have between 800 and 1000 people at the event during the first four days of competition.

The other reason we require the road closure on these days is that we use the road for promotional vehicles to set up in the parking bays – children stand on the road to line up for promotional packs.

The event dates are Thursday 3 July until Tuesday 8 July. We propose to close the road between the hours of 7:30am until 4:00pm on Thursday 3 July to Sunday 6 July.

Le-Ba will provide a letter box drop to all residences in the immediate vicinity of the competition area and provide them with details of the event and temporary changes to traffic conditions. A notification will also be published in local media and on social media platforms advising of changes to local traffic conditions and we will also notify local bus companies.”

Attached is the Traffic Control Plan for the event. The traffic arrangements are the same as previous years events that have functioned satisfactorily. Arrangements are provided for the Hotel drive through bottle shop to continue normal operations during the road closure.

RECOMMENDATIONS

That the Committee:

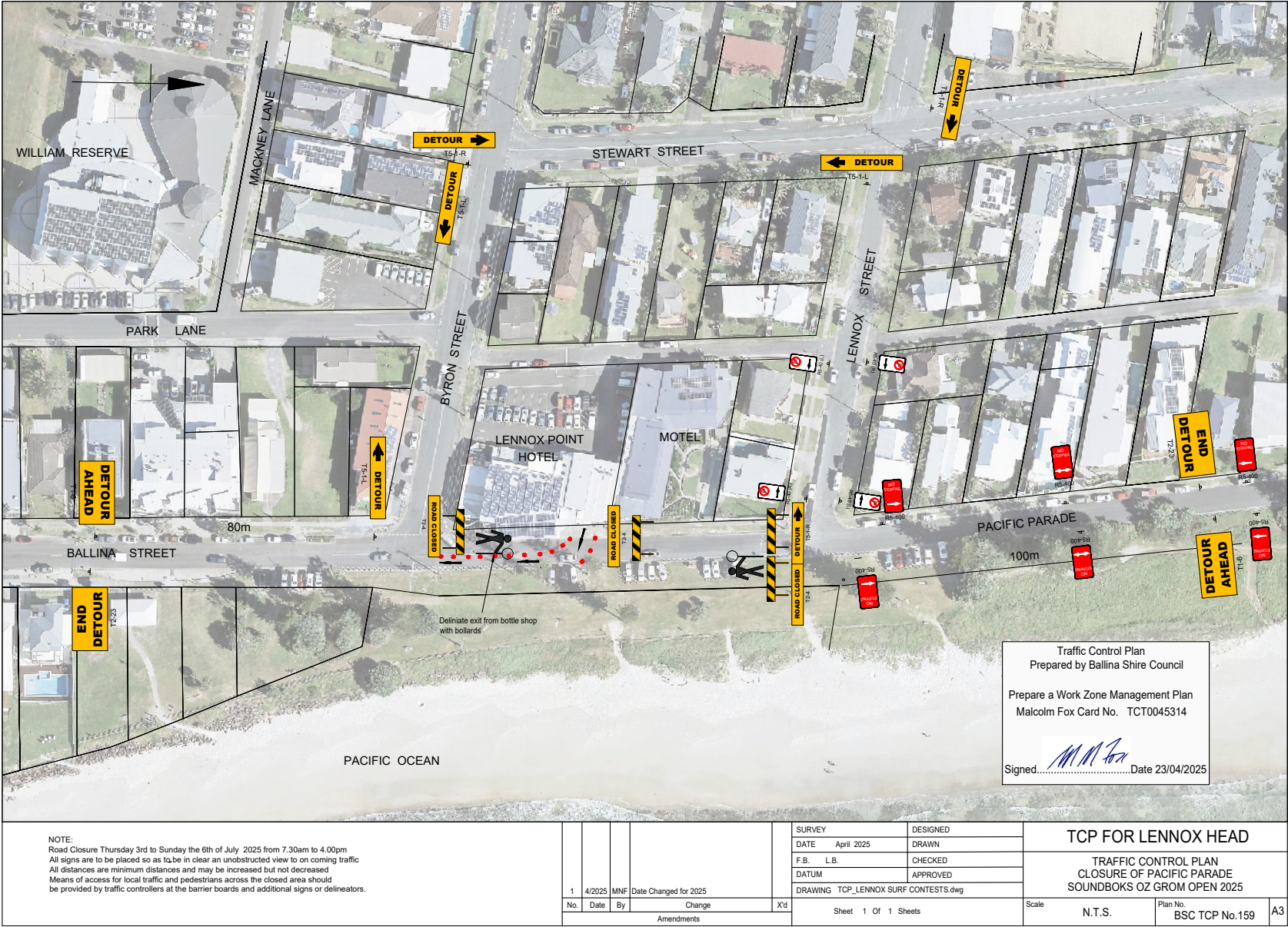
1. Approve the proposed closure of Pacific Parade Lennox Head and associated traffic controls from 7:30am to 4:pm, Thursday 3 July until Tuesday 8 July 2025, in accordance with the attached Traffic Control Plan, for the Oz Grom Open 2025.

6.2 Le-Ba Boardriders, Oz Grom Open 2025 – Lennox Head

2. Approve road closures for 2026 and 2027 provided formal applications and traffic control plans are submitted to Council for each event and that traffic arrangements are the same as proposed for the 2025 event.

Attachment(s)

1. TCP 2025 Oz Grom Surf Contest Lennox Head [↓](#)



6.3 Partial Closure of Eltham Road Teven for NSW Open Regional Qualifying Golf Event

6.3 Partial Closure of Eltham Road Teven for NSW Open Regional Qualifying Golf Event

Introduction

A request has been received for partial closure of Eltham Road, Teven on Friday 25 and Saturday 26 July 2025 to facilitate a tournament to be conducted by the Teven Valley Golf Club.

Information

The Teven Valley Golf Club is conducting a NSW Open Regional Qualifying Event over three days from Thursday 24 to Saturday 26 July 2025. The professional part of the event is to be conducted Friday 25 and Saturday 26 July 2025 and is expected to be attended by 250 competitors, spectators and officials. As in 2024, the Club is requesting partial road closure of Eltham Road for the final two days.

The proposed event and road closure are similar to the road closures approved by the Committee in 2024. It is understood from Council's Works Section that the traffic arrangements in 2024 proceeded in a satisfactory manner.

The proposed traffic control plan is attached to this email.

Part of Eltham Road will be used to facilitate nose in parking during the tournament, restricting through road width to one lane only. Controllers will be required to manage traffic flows to ensure no queuing occurs back onto Teven Road. The road will remain open to through traffic, but some delays would be expected due to traffic control with alternating flow directions. Arrangements are proposed to ensure delays are minimised for the school bus.

RECOMMENDATIONS

That the Committee approve the partial closure of Eltham Road, Teven on Friday 25 and Saturday 26 July 2025 from 8am to 5pm each day to facilitate a tournament to be conducted by the Teven Valley Golf Club, subject to:

1. Conformance with the attached Traffic Control Plan
2. Provision of 20M Public Liability Insurance
3. An undertaking by the Club to restore any damage to the roadside that may be caused by parking vehicles.
4. That the club provide a VMS board for a minimum of one week, at both ends of the section to be closed, to notify the community of the proposed closures.
5. That a traffic marshal be included in the traffic control plan to ensure pedestrians are guided safely off Eltham Road during arrival and departure times.

6.3 Partial Closure of Eltham Road Teven for NSW Open Regional Qualifying Golf Event

Attachment(s)

1. Teven Valley Golf Club TCP Eltham Rd [↓](#)

6.3 Partial Closure of Eltham Road Teven for NSW Open Regional Qualifying Golf Event



6.3 Partial Closure of Eltham Road Teven for NSW Open Regional Qualifying Golf Event



7. Items for Traffic Engineering Advice

7.1 School Bus – Willowbank Drive, Alstonvale

Introduction

The school bus servicing Willowbank Drive Alstonvale is having difficulty turning around in the cul-de-sac at the end of the road when vehicles are parked in the turnaround space.

Information

Willowbank Drive is a 1380 m long, sealed, no through road off Pearces Creek Road Alstonval. It was constructed to service a rural residential subdivision established in the 1990s.

The road width varies between 6 and 7 m and a significant portion has kerb and gutter. There is an 18 m diameter cul-de-sac turning area at the end of the road. Around 60 m in from the Pearces Creek Road intersection there is also a sealed turning area of around 22m diameter.

There have been complaints from residents about the speed of school busses down Willowbank Drive and the need to swerve to avoid a collision. One of these residents also advised of two southbound cars losing control on the bend 750 m from Pearces Creek Road and coming to rest on the landscaped area in front of their dwelling. In response the Works Section has provided double barrier centreline markings along curved sections of the road.

There are no recorded crashes for the past 20 years on Willowbank Drive in the NSW Crashlink Database. The nearest recorded crash was a RUM 10 Cross traffic collision recorded at the Pearces Creek/Willowbank Drive intersection in 2009.

The road is serviced morning and afternoon by a Buslines school bus service that needs to turn around in the cul-de-sac at the end of the road. Buslines advise there are two regular school students using the service, but a total of six school bus ticket holders on the road.

Buslines have advised:

"I have had a driver report concerns in Willowbank Dr and I was hoping to see if I can have some assistance. The reason I bring it to your attention is that we have a (only one) resident in this street that has made several complaints to us about buses going into the street at speed not staying on their side of the road etc. and I am concerned with the recent road markings that there may be some road works or future road changes that we need to understand

- *Driver has been caught the last 3 days with vehicles parked at the end of the caul-de-sac and has had to ask residents to move their cars so he can get out*
- *A bus travelling this road at times needs to go over the middle line otherwise the rear tyres are not on the roadway which is a risk in wet weather*

I was hoping to get an understanding if there were any changes up coming to this road which would stop a heavy vehicle travelling the road and if we could look at a yellow line in part of the end of the road to stop people parking in the caul-de-sac so the bus can turn around."

Buslines have further advised:

- *We have had multiple issues with utilising the caul de sac to turn the bus around at the bottom of Willowbank Dr where we have had to request residents to move their vehicle to allow us out.*
- *Are we able to install signage that says between the below times cars must not be parked in the caul de sac?*
 - *Monday to Friday only*
 - *AM – 8.25 – 8.35*
 - *PM – 3.55 – 4.05*
- *If residents do not want a school bus service, then subject to Transport for NSW approval, students could be picked up at the turnaround facility near Pearces Creek Road intersection.*

Regulatory options available to the Committee to manage this issue include:

- Approve a "No Parking" Zone and appropriate signage in the cul-de-sac to be operational School Days 8 am – 9 am and 3:30 pm to 4:30 pm
- Approve a "No Stopping" Zone designated by Yellow edge line in the cul-de-sac
- Do nothing.

"No Parking" signage is generally not supported as it is costly to install and maintain and often becomes redundant when school students leave the locality.

"No Stopping" zone designated by yellow edge line is a less expensive option but is a full time 24/7 restriction and would disadvantage nearby resident's visitor/delivery parking. However, in rural residential areas, onsite parking is generally available to offset this loss.

The "Do Nothing" option may result in the school bus service on Willowbank Drive being withdrawn back to the turn area near Pearces Creek Road, compelling school students to walk a considerable distance along a narrow road without footpaths. Or alternatively be driven/escorted by parents.

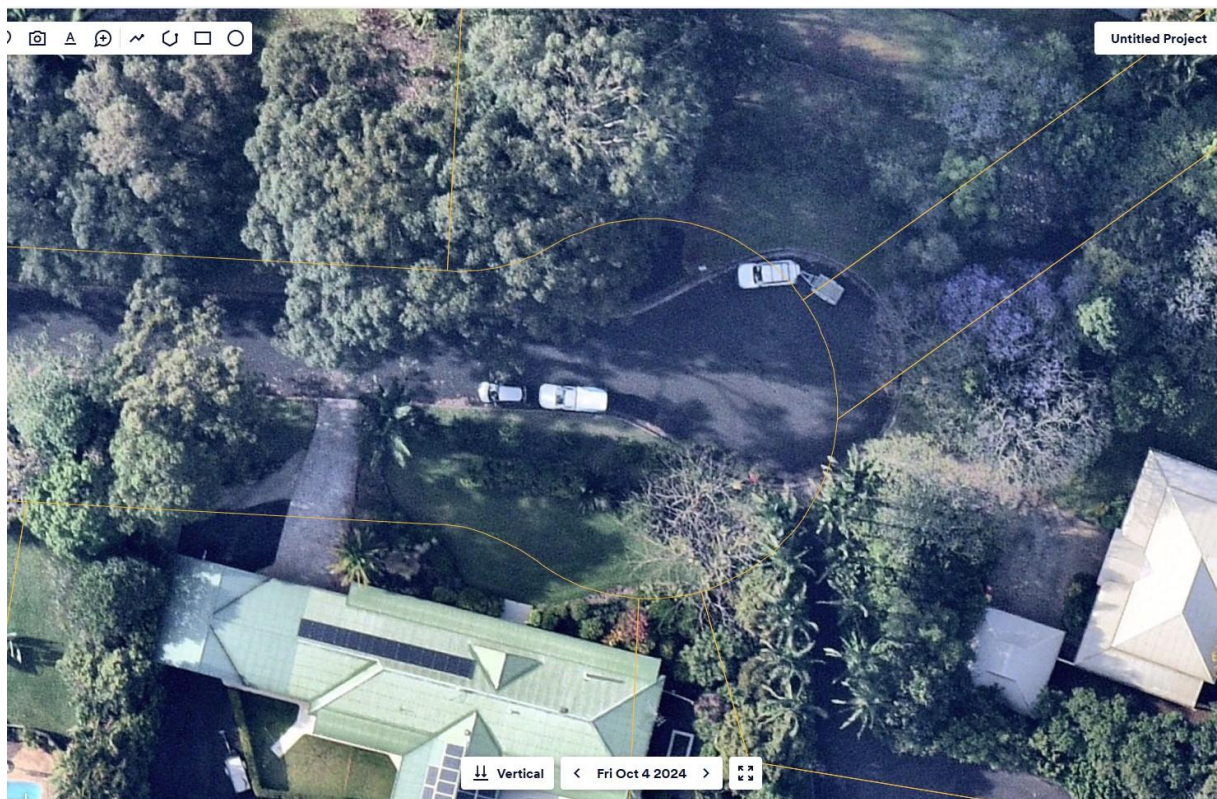
RECOMMENDATIONS

That The Committee's advice is requested.

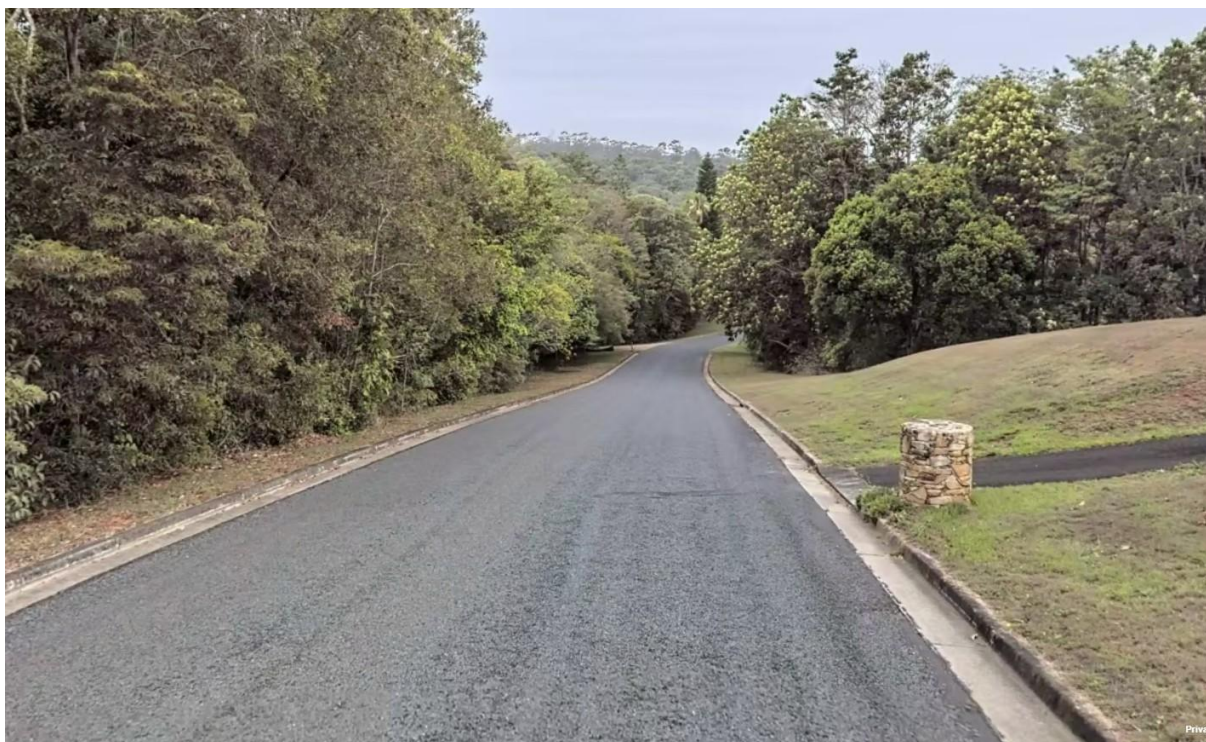
Attachment(s)

1. Willowbank Dr Aerial View [↓](#)
2. Willowbank Dr Aerial View cul-de-sac at end of road [↓](#)
3. Willowbank Dr Turning Area 60 m from Pearces Ck Rd [↓](#)
4. Willowbank Dr Typical Street View [↓](#)
5. Willowbank Dr Street View of Cul-de-sac [↓](#)











7.2 Loading Zone Times – Shelly Beach Road, East Ballina

7.2 Loading Zone Times – Shelly Beach Road, East Ballina

Introduction

A resident in Norfolk Avenue East Ballina has requested an extension to the time of operation of the Loading Zone in front of the Belle General Café.

Information

The Loading Zone in front of the Belle General Café in Shelly Beach Road is operational from 7am until 11am.

A resident of Norfolk Avenue East Ballina has advised that delivery trucks for the nearby Belle General Café in Shelly Beach Road park in his residential street after 11am when the Loading Zone ceases to operate and has requested the operational hours be full time.

The proposal for the loading zone and the times of operation were the subject of consideration by the Committee at its meeting 9 August 2017. This was followed by public consultation with local residents and consideration of their responses at the Committee meeting 13 December 2017.

In the report to the Committee 13 December 2017 it was advised:

“At the LTC Meeting Held 9 August 2017, the Committee Recommended:

“The Committee deferred the item pending feedback from the business owner and residents of Shelly Beach Road affected by the proposal to provide a time limited LOADING ZONE in Shelly Beach Road adjacent to the Belle General Cafe at 12 Shelly Beach Road, East Ballina.”

The owners were contacted to arrange an on-site meeting to discuss the location and operating times of the proposed LOADING ZONE. The meeting took place 22 September 2016. The proposed location was immediately in front of the café for a two car length zone immediately south of the driveway to the north of the Café. The proposed operating times are from 7.00am to 12.00 noon.

A letter (see attachment) was circulated to owners and residents in the locality to determine their views on the proposed Loading Zone:

The following table is a summary of responses:

Submission	Issues raised	For or Against
1. Submission from two residents	<ul style="list-style-type: none">Residents of 2-14 will have impaired vision from drivewaysDisplaced customer's vehicles will move to other residential areas and impact on amenity of residentsTrucks will be dangerous for people crossing the road	Against

7.2 Loading Zone Times – Shelly Beach Road, East Ballina

	<ul style="list-style-type: none"> The proposed loading zone provides parking for residents and visitors for all tenancies in the strata building. It should not be reserved for one tenancy only. The Loading Zone is unnecessary on weekends Other restaurants are not provided with Loading Zones If a loading zone must be provided it should be on the east side of the road. 	
2. Submission from one resident	<ul style="list-style-type: none"> Neighbours of Belle General suffer from noise and congestion A lot of customer and delivery truck traffic is generated The loading zone would be a good start toward a traffic management strategy involving angle parking on Shelly Beach Dr, making Norfolk Ave no entry from Shelly Beach Rd etc 	For
3. Submission from two residents	<ul style="list-style-type: none"> Parking problems for everybody in Shelly Beach Rd surrounding the Belle General Neighbours park their own cars, boats, trailers, plants outside their properties to protect their parking area The loading zone will force the above problems further down Shelly Beach Road Belle General deliveries are presently staggered throughout the day so 7am to 12 noon is not practical, and will be a problem for upstairs tenants, employees visitors Council garbage trucks, the Belle bin and local bus all double park outside the Belle, why not Belle delivery trucks Delivery trucks could deliver via easy parking at rear reserve area 	Against
4. Submission from two residents	<ul style="list-style-type: none"> No problems with loading zone on either side of the road but there will still be huge problems on Norfolk Ave Norfolk Ave should be one way down the hill 	For
5. Submission from one resident	<ul style="list-style-type: none"> Parking for residents in Shelly Beach Rd is already at a premium do not agree with loading zone for Belle General Why is it proposed from 7am when trading begins at 8am? Is 5 hours necessary? Why not weekdays only? 2-3 hours would be more suitable weekdays only. Unacceptable to have noise from trucks at 7am The existing post box would conflict with loading zone and there is a bus stop in front of 14 Shelly Beach Rd. Exiting driveway of No. 14 is dangerous and would be worse with trucks in front of Belle General 	Against
6. Submission from one resident	<ul style="list-style-type: none"> Loading zone should be reduced in length from 11m to 7.5m commencing at driveway entrance The delivery vans are usually not much larger than a standard car and 7.5m would be ample Making the full width of the property loading zone would further aggravate residential neighbours 	against two car length but For a reduced

7.2 Loading Zone Times – Shelly Beach Road, East Ballina

		length to 7.5m
Jane Waddell	<ul style="list-style-type: none">• Suggest it should stop at 10am not 12 noon as there are not many obvious deliveries at this time• The volume of traffic around this café is minimal and has not impinged on me. I do not attend this café nor support it in any way.	Want reduced time to 10 am

The survey indicates a range of views on the LOADING Zone proposal with some residents for and some against and some desiring a shorter operational time.”

After considerable deliberation, the Committee meeting 13 December 2017 recommended:

“The Committee support current hours of operation for the Loading Zone in Shelly Beach Road, East Ballina.”

RECOMMENDATIONS

That the Committee support current hours of operation for the Loading Zone in Shelly Beach Road, East Ballina.

Attachment(s)

Nil

8.1 **Schedule of Outstanding Resolutions of the Committee**

8. Information for the Committee

8.1 **Schedule of Outstanding Resolutions of the Committee**

Introduction

List of outstanding resolutions from previous meetings of the Local Traffic Committee.

Information

Meeting Held 9 April 2025

4/25-6.3 Main St Alstonville – Proposed No Stopping Zone near Bugden Ave

Recommendations

That the Committee support the proposed No Stopping Zone at Main Street, Alstonville as depicted in the attached plan.

Action to Date

Contractor engaged to complete.

4/25-7.1 Council Carpark off Commercial Rd and Budgen Lane, Alstonville

Recommendations

1. That, the Committee support the proposed changes to the car parking area accessed from Bugden Lane and Commercial Road, Alstonville and associated regulatory signs and markings as depicted in the attachment to this report.
2. A minor shift be made to the proposed long vehicle parking space in Commercial Road to ensure there is sufficient sight distance available at the carpark entrance.

Action to Date

Referred to Works Section to complete.

Meeting Held 12 February 2025

2/25-6.1 Proposed No Parking Zone, Pinnacle Row Lennox Head – For Garbage Pick - Up Days

Recommendations

That the Committee support the proposed No Parking Zone, Tuesdays 2am to 9am in Pinnacle Row, Lennox Head in general accordance with the attached sketch, to facilitate garbage pickup.

Action to Date

Referred to Works Section

Meeting Held 11 December 2024

12/24-6.1 Proposed Parking Configuration, Tamar Street Ballina, Cherry Street to Martin Street

Recommendations

That the Committee support the proposed 60 degree rear to kerb parking zones, disability parking spaces, ambulance parking, time parking restrictions and associated regulatory signs and markings on Tamar Street, Ballina between Cherry Street and Martin Street as depicted on the attachment to this report.

Action to Date

Works Section are considering a funding submission to include the works in the 2025/26 budget

12/24-6.3 Draft Ballina District Hospital, Surrounding Streets Parking Plan - Results from Community Consultation

Recommendations

That the Committee support the proposed parking arrangements and associated regulatory signage and linemarking as detailed on the attachment.

Action to Date

1. Councillors were advised of the proposed parking arrangements in the Councillor Bulletin of 13 December 2024, and that the arrangements would be approved for implementation under delegated authority unless any Councillor would prefer it to be the subject of a formal report and consideration by a Council meeting. No request was made by Councillors for a formal Council process and the matter was therefore approved by the Director of Civil Services under delegated authority in January 2025.
2. Works Section are considering a funding submission to include the works in the 2025/26 budget

Meeting Held 9 October 2024

10/24-8.1 Schedule of Outstanding Resolutions of the Committee

Out of Session Application No. OS 8/24-1, Proposed 60 Degree Rear to Kerb Angle Parking and other Traffic Matters, Tamar Street Ballina between Cherry & Moon Streets

Recommendations

That the Committee support Application No. OS 8/24-1, Proposed 60 Degree Rear to Kerb Angle Parking and other Traffic Matters, Tamar Street Ballina between Cherry and Moon Streets as shown on plan SR20.014_5a SHEET V3 (4.3) FOR LTC AUG24.pdf and as modified by designer in accordance with Transport for NSW Delegate's suggestions detailed in this report.

Action to Date

1. The works associated with the upgraded bus/taxi interchange are completed, but no unspent funds were available to complete the 60 Degree Rear to Kerb Angle Parking signs and pavement markings.

8.1 Schedule of Outstanding Resolutions of the Committee

2. Works Section are considering a funding submission to include the 60 Degree Rear to Kerb Angle Parking signs and pavement marking works in the 2025/26 budget.

Meeting Held 14 August 2024

08/24-6.2 Proposed Roundabout, Byron Bay Road/Byron Street Lennox Head

Recommendations

1. The Committee support the regulatory signs and markings for the proposed Byron Bay Road/Byron Street roundabout as depicted on the attachment to this report.
2. Transport for NSW be requested to provide a speed zone review for the section of Byron Bay Road from Ross Lane to Hutley Drive, having regard to the provision of the proposed roundabout at Byron Bay Road/Byron Street, Lennox Head intersection.
3. Council to confirm if the design and proposal has been referred to Development North.

Action to Date

TfNSW have completed speed zone review. Project under construction.

08/24-8.1 Proposed 40km/h High Pedestrian Activity Area, Tamar Street (Cherry to Grant Streets)

Recommendations

Notes the information and supports Council's written application to Transport for NSW seeking authorisation for amendment of speed zone and implementation of the proposed 40km/h High Pedestrian Activity Area.

Action to Date

Works and signage etc to be completed 2025.

Meeting Held 26 June 2024

06/24-6.2 Proposed Wardell Community Green Space Project

Recommendations

1. That the Committee support the proposed "shared zone" in principle and endorse lodgement of a formal application for approval to Transport for NSW.
2. That the Committee support the other proposed traffic facilities, wombat pedestrian crossing and all other associated regulatory signs and markings, as shown on the amended "Traffic Committee Proposed Works Revision B, 24 June" plan tabled at the meeting.

Action to Date

To be implemented with construction of proposed Wardell Community Green Space Project.

Meeting Held 13 December 2023

12/23-6.1 Proposed 2H Parking Zone – Ballina Dental Clinic, Fox Street, Ballina

Recommendations

1. Subject to provision of a detailed and compliant signs and pavement marking design, the Committee support provision of three linemarked, 2H timed parking spaces, east of the NSW Health Dental Clinic driveway on the south side of Fox Street, Ballina.
2. The 2H parking be operational Mondays – Fridays from 8am until 4.30pm.
3.

Action to Date

Will be incorporated into master plan of street parking in Cherry Street/Fox Street/Moon Street/Bentinck Street (Hospital) block.

Meeting Held 9 December 2020

12/20-7.2 Disability Parking – Ballina CBD Central Block

Recommendation

The Committee approves creation of two additional disability car parking spaces in the Ballina CBD Central Block – one each on both east and west bound lanes.

Action to Date

Design commenced.

Meeting Held 12 August 2020

8/20-6.4 Proposed Additional Disabled Parking Space - Off Isabella Drive, Skennars Head

Committee Recommendation

That subject to funding arrangements being provided to the satisfaction of Council, the Committee support provision of an additional disabled car parking space adjacent to the existing disabled car parking space in front of Holy Family School in the road related area off Isabella Drive, Skennars Head.

Action to Date

Awaiting response from school.

Council's Road Safety Officer discussed this matter with the Vice Principal after the 11 December 2024 meeting and he has advised that their request has changed and they will be submitting an amended request to the LTC.

8.1 Schedule of Outstanding Resolutions of the Committee

Meeting Held 12 June 2019

2/19-6.5 St Francis Xavier Catholic Primary School, Proposed Student Drop Off / Pick Up Zone - Martin Street, Ballina

Recommendation

1. The Committee support a NO PARKING (8–9:30 am and 2:30–4pm School Days) student drop off/pick up zone in Martin Street, Ballina adjacent to St Francis Xavier Catholic Primary School as depicted on the attachment to this report.
2. Implementation of the zone to be deferred pending provision of funding by the school for necessary road shoulder pavement and sealing works, provision and erection of associated signage.

Action to Date

Implementation deferred pending funding and completion of associated construction works.

RECOMMENDATIONS

That the Committee note the information in the report regarding the Schedule of Outstanding Resolutions.

Attachment(s)

Nil

8.2 Outcome of Speed Zone Reviews

8.2 Outcome of Speed Zone Reviews

Introduction

Advice from Transport for NSW on speed zone reviews undertaken.

Information

Transport for NSW (TfNSW) have completed a speed zone review of Byron Bay Road Lennox Head between Ross Lane and Ballina Street with the outcome being the existing 80 km/h speed limit will be reduced to 60 km/h.

The review was done to account for the soon to be completed roundabout at the Byron Bay Road/Byron Street intersection.

TfNSW have also completed a Speed Zone Review of Back Channel Road and Old Bagotville Road, Wardell, but the review is still awaiting formal authorisation before it can be forwarded to Council.

RECOMMENDATIONS

That the Committee note the advice of Transport for NSW regarding the speed zone review of Byron Bay Road Lennox Head between Ross Lane and Ballina Street.

Attachment(s)

Nil

9. Regulatory Matters on Classified Roads

9. Regulatory Matters on Classified Roads (GM's Delegate)

Nil Items

- 10 Items Without Notice
 - 11 Next Meeting
-

10. Items Without Notice

11. Next Meeting

Next meeting is scheduled for Wednesday 13 August 2025 at 10:00am.