

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL
HELD IN THE BALLINA SHIRE COUNCIL CHAMBERS
40 CHERRY STREET BALLINA,
ON 26/06/25 AT 9:00 AM**

Attendance

Crs Sharon Cadwallader (Mayor - in the chair), Michelle Bailey, Simon Kinny, Damian Loone, Therese Crollick, Simon Chate, Eva Ramsey, Erin Karsten, Kiri Dicker and Phil Meehan (arrived at 9.09am).

Paul Hickey (General Manager), John Truman (Director - Civil Services Division), Matthew Wood (Director - Planning and Environmental Health Division), Caroline Klose (Director - Corporate and Community Division) and Nikki Glassop (Executive Assistant - General Manager and Mayor) were in attendance.

There were 23 people in the gallery at this time.

1. Australian National Anthem

The National Anthem was played.

2. Acknowledgement of Country

In opening the meeting the Mayor provided an Acknowledgement of Country.

3. Apologies

Nil. Cr Phil Meehan arrived at 9.09 am.

4. Confirmation of Minutes

260625/1 RESOLVED

(Cr Damian Loone/Cr Eva Ramsey)

That Council confirms the Minutes of the Ordinary Meeting of Ballina Shire Council held on Thursday 22 May 2025.

FOR VOTE - All Councillors voted unanimously.

5. Declarations of Interest and Reportable Political Donations

- **Cr Sharon Cadwallader** – declared an interest in Item 9.4 – Delivery Program and Operational Plan – Adoption, in regard to the Donations Program. (Nature of Interest: non-significant, non-pecuniary – Cr Cadwallader is an honorary member of Rotary Club of Ballina on Richmond and her husband Bruce Cadwallader being a Rotary member).

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- **Cr Sharon Cadwallader** - declared an interest in Item 9.7 – Tender - Traffic Control Services. (Nature of Interest: non-significant, non-pecuniary – Cr Cadwallader's daughter's partner works in the QLD office of one of the tenderers). Cr Cadwallader will remain in the meeting while both matters are discussed and will voted on both matters.
- **Cr Therese Crollick** – declared an interest in Item 9.4 – Delivery Program and Operational Plan – Adoption, in regard to the Donations Program (Nature of Interest: non-significant, non-pecuniary – Cr Crollick is a member of the Ballina Shire Concert Band). Cr Crollick will remain in the room while the Item is discussed and will vote on the matter.
- **Cr Michelle Bailey** – declared later in the meeting an interest in Item 8.6 – Policy (Reviews) - Festivals and Events Support Program (Nature of Interest: non-significant, non-pecuniary – Cr Bailey has membership and board associations with three of the recent recipients of this funding program. Cr Bailey will remain in the room while the Item is discussed and will vote on the matter.

There were no reportable political donations.

6. Deputations

- **Sally Riggall** – spoke in opposition to Item 8.3 Tintenbar - Constraints and Opportunities - Additional Housing.

Extension of Time for Deputation

260625/2 RESOLVED

(Cr Erin Karsten/Cr Eva Ramsey)

That Sally Riggall be granted an extension of time for her deputation.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Therese Crollick, Cr Simon Chate, Cr Eva Ramsey, Cr Erin Karsten, Cr Kiri Dicker and Cr Phil Meehan

AGAINST VOTE - Cr Damian Loone

- **Carolyn Reay-Young, President – Ballina Croquet Inc.** – spoke in relation to Item 9.4 Delivery Program and Operational Plan - Adoption:- Ballina Croquet Inc - Croquet Facilities and Cawarra Park.
- **Bruce Kemp** – spoke in opposition to Item 9.4 Delivery Program and Operational Plan - Adoption: Rural Waste Service.
- **Benjamin Damen** – spoke in favour of Item 11.2 Notice of Motion - Geoff Watt Oval - Fully Enclose Playground.
- **Claudia Caliarì, Ballina Environment Society** – spoke in favour of Item 11.5 Notice of Motion - Single Use Plastics.
- **Peter Walsh** – spoke in favour of Item 11.6 Notice of Motion - PV Walsh Park, Wardell - Embellishment.

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7. Mayoral Minutes

Nil Items

8. Planning and Environmental Health Division Reports

8.3 Tintenbar - Constraints and Opportunities - Additional Housing

A **Motion** was moved by Cr Erin Karsten and seconded by Cr Therese Crollick

That Council supports option 2 to enable one more dwelling opportunity in Tintenbar at Lots 1 & 2 DP 758980.

The **Motion** was **LOST**

FOR VOTE - Cr Therese Crollick and Cr Erin Karsten

AGAINST VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Simon Chate, Cr Eva Ramsey, Cr Kiri Dicker and Cr Phil Meehan

A **Motion** was moved by Cr Simon Kinny and seconded by Cr Damian Loone

That Council notes this report on the findings of the constraints and opportunities analysis for additional housing at Tintenbar, and based on the contents of the report, no further action is to be undertaken due to the inconsistency that would exist with Council's Strategic Land Use Planning for the Ballina Shire.

The **Motion** was **CARRIED**

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Simon Chate, Cr Eva Ramsey, Cr Kiri Dicker and Cr Phil Meehan

AGAINST VOTE - Cr Therese Crollick and Cr Erin Karsten

260625/3 RESOLVED

(Cr Simon Kinny/Cr Damian Loone)

That Council notes this report on the findings of the constraints and opportunities analysis for additional housing at Tintenbar, and based on the contents of the report, no further action is to be undertaken due to the inconsistency that would exist with Council's Strategic Land Use Planning for the Ballina Shire.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Simon Chate, Cr Eva Ramsey, Cr Kiri Dicker and Cr Phil Meehan

AGAINST VOTE - Cr Therese Crollick and Cr Erin Karsten

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9.4 Delivery Program and Operational Plan - Adoption

260625/4 RESOLVED

(Cr Erin Karsten/Cr Simon Chate)

1. That Council adopts the 2025/26 to 2028/29 Draft Delivery Program and 2024/25 Operational Plan, which includes the Long-Term Financial Plan (budget), Workforce Management Plan, Fees and Charges, and Strategic Asset Management Plan as exhibited, inclusive of any amendments arising from this meeting.
2. That Council resolves to make the annual charges for 2025/26 as detailed in the Fees and Charges document that forms part of the Delivery Program and Operational Plan for Domestic Waste Management, Stormwater, Waste Management Operations, Water Services, Wastewater Services and Onsite Septic Management.
3. That Council approves the formation of a Working Party, consisting of all Councillors, to review the submissions received for Community Donations and Capital Works Assistance for Sporting Groups, as per Tables One and Two of this report.
4. That Council notes the contents of this report in respect to the submissions received on works and services, and thanks the people making the submissions for their time and effort in writing to Council.
5. That in respect to the submission from the Ballina Naval and Maritime Museum (BNMM), Council include the proposed renovations of the Museum in the capital works program for 2025/26 based on a total cost of \$450,000 funded through a contribution from the BNMM of \$350,000 and \$100,000 transfer from the Community Infrastructure Reserve.
6. That in respect to the submission from Elisha Quickenden for solar lights, Council write to the State Government seeking solar lighting for North Wall, Ballina, with the other requests forming part of the next review of the Pedestrian Access and Mobility Plan (PAMP).
7. That Council makes note of the extensive work undertaken by the Cumbalum Residents Association, in preparing the draft Plan of Management for the Cumbalum Circle.

Council will include that Plan of Management in the annual inventory of works requiring funding as part of the Non-recurrent Community Infrastructure report, submitted each year to the April Finance and Facilities Committee meeting.

Feedback is also sought from the Residents Association on the preferred priority of works to implement the plan.

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9. That Council approves the inclusion in 2025/26 of operating income and expenditure budgets, of \$300,000, for the Regional Watershed Initiative, recognising the grant funding provided by Rous County Council.
12. That Council approves an increase in the project budget for the new Ballina SES building, from \$2m to \$2.7m in 2025/26, with the additional funding sourced through a transfer from the Community Infrastructure Reserve. This results in a total project budget of \$6.7m for 2025/26 and 2026/27.
13. That Council resolves to make a base rating structure applicable to all rateable land for the levy of the 2025/26 Ordinary Rates as per the following structure.

Rate Category	Rate (cents in \$)	Base Amount (\$)	% Income from Base Amount
Residential	0.09667	655	49.97%
Business	0.56439	655	14.94%
Farmland	0.08502	655	31.79%
Mining	0.56439	655	0.00%

The rate in the dollar for 2025/26 applies to the land value of all rateable land within the relevant category.

14. That Council adopts an interest payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026 (inclusive) of 10% per annum, noting that this is below the maximum allowable of 10.5% determined by the Minister for Local Government.
15. That Council approves the revised cash flows and budgets for the capital expenditure program, as per Attachment 5 to this report, for inclusion in the 2025/26 to 2028/29 Delivery Program and Operational Plan.
16. That Council adopts the maximum Councillor and Mayoral fees for 2025/26 as determined by the Local Government Remuneration Tribunal, being 3%.

FOR VOTE - All Councillors voted unanimously.

A **Motion** was moved by Cr Phil Meehan and seconded by Cr Damian Loone

8. That Council resolves to proceed with the proposed change in the Rural Domestic Waste Landfill Bin Collection Service, reducing from weekly to fortnightly, based on a commencement date of 1 October 2025.

An **Amendment** was moved by Cr Therese Crollick

8. That Council resolves to proceed with the proposed change in the Rural Domestic Waste Landfill Bin Collection Service, reducing from weekly to fortnightly, based on a commencement date of 1 October 2025.

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This is subject to the mixed waste bin being provided for rural residents on a pro rata basis of \$75 for the balance of the year.

That rural residents will also not be charged for tip fees for 12 months for waste from their property.

The **Amendment LAPSED** as there was no seconder

260625/5 RESOLVED

(Cr Phil Meehan/Cr Damian Loone)

8. That Council resolves to proceed with the proposed change in the Rural Domestic Waste Landfill Bin Collection Service, reducing from weekly to fortnightly, based on a commencement date of 1 October 2025.

FOR VOTE - All Councillors voted unanimously.

260625/6 RESOLVED

(Cr Sharon Cadwallader/Cr Eva Ramsey)

10. That Council approves the inclusion of the Revitalising Wardell CBD and Ballina CBD Grant Funds, based on the funding outlined in Table 4.

FOR VOTE - All Councillors voted unanimously.

Cr Erin Karsten left the meeting at 10:38 am.

260625/7 RESOLVED

(Cr Sharon Cadwallader/Cr Phil Meehan)

11. That Council approves the inclusion of a project budget of \$1m for Fripp Oval Contamination Remediation in 2025/26, funded from a State Government grant of \$900,000 and the balance sourced from the following internal reserves; Crown Properties \$25,000, Environmental Health and Waterways \$50,000 and Footpaths \$25,000.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone and Cr Phil Meehan

AGAINST VOTE - Cr Therese Crollick, Cr Simon Chate, Cr Eva Ramsey and Cr Kiri Dicker

ABSENT. DID NOT VOTE - Cr Erin Karsten

Cr Erin Karsten returned to the meeting at 10:41 am.

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A **Motion** was moved by Cr Simon Chate and seconded by Cr Therese Crollick

17. That in accordance with Section 610F (3) of the Local Government Act Council authorises the exhibition of the following fees, for a minimum period of 28 days, for implementation following that exhibition period:
- a) Compost Bin Fee - \$30 for Rural Domestic Waste Management properties
 - c) Overdue Administration Fee - \$240 for Food Premises and Other Associated Commercial Premises that have not paid their annual registration and inspection fee by the due date and the fees have been outstanding for over three months.

The **Motion** was **LOST**

FOR VOTE - Cr Therese Crollick and Cr Simon Chate

AGAINST VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Eva Ramsey, Cr Erin Karsten, Cr Kiri Dicker and Cr Phil Meehan

A **Motion** was moved by Cr Erin Karsten and seconded by Cr Eva Ramsey

17. That in accordance with Section 610F (3) of the Local Government Act Council authorises the exhibition of the following fees, for a minimum period of 28 days, for implementation following that exhibition period:
- a) Compost Bin Fee - \$30 for Rural Domestic Waste Management properties
 - b) Casual Ferry Bicycle Fee - \$2, Casual Ferry E-Bike Fee - \$3 and Annual Ferry Bicycle Fee - \$57
 - c) Overdue Administration Fee - \$240 for Food Premises and Other Associated Commercial Premises that have not paid their annual registration and inspection fee by the due date and the fees have been outstanding for over three months.

The **Motion** was **LOST**

FOR VOTE - Cr Eva Ramsey, Cr Erin Karsten and Cr Kiri Dicker

AGAINST VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate and Cr Phil Meehan

260625/8 RESOLVED

(Cr Damian Loone/Cr Simon Chate)

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17. That in accordance with Section 610F (3) of the Local Government Act Council authorises the exhibition of the following fees, for a minimum period of 28 days, for implementation following that exhibition period:
- a) Compost Bin Fee - \$30 for Rural Domestic Waste Management properties
 - b) Casual Ferry Bicycle Fee - \$1 and Annual Ferry Bicycle Fee - \$57
 - c) Overdue Administration Fee - \$240 for Food Premises and Other Associated Commercial Premises that have not paid their annual registration and inspection fee by the due date and the fees have been outstanding for over three months.

FOR VOTE - All Councillors voted unanimously.

260625/9 RESOLVED

(Cr Phil Meehan/Cr Eva Ramsey)

18. That based on the submissions to the Delivery Program and Operational Plan that Council take no further action with the review of the Cawarra Park Master Plan.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Simon Chate, Cr Eva Ramsey and Cr Phil Meehan

AGAINST VOTE - Cr Therese Crollick, Cr Erin Karsten and Cr Kiri Dicker

Adjournment

The Mayor declared the meeting adjourned at 11.18am.

The meeting resumed at 11.42am.

260625/10 RESOLVED

(Cr Erin Karsten/Cr Therese Crollick)

19. That Council include an action in the 2025/26 Delivery Program and Operational Plan to identify a potential home for a dedicated youth centre.

FOR VOTE - All Councillors voted unanimously.

A **Motion** was moved by Cr Simon Chate and seconded by Cr Therese Crollick

20. That Council receive a report on financial planning options to improve parking at Park Avenue, Alstonville.

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An **Amendment** was moved by Cr Phil Meehan and seconded by Cr Therese Crollick

20. That Council add an action to the 2025/26 Delivery Program and Operational Plan to develop a car park upgrade program.

The **Amendment** was **CARRIED**

FOR VOTE - All Councillors voted unanimously.

The **Amendment** then became the **Motion** and was **CARRIED**

260625/11 RESOLVED

(Cr Phil Meehan/Cr Therese Crollick)

20. That Council add an action to the 2025/26 Delivery Program and Operational Plan to develop a car park upgrade program.

FOR VOTE - All Councillors voted unanimously.

11.2 Notice of Motion - Geoff Watt Oval - Fully Enclose Playground

260625/12 RESOLVED

(Cr Simon Chate/Cr Eva Ramsey)

That Council provide a gate and the remaining fence palings to fully enclose the children's playground at Geoff Watt Oval – No. 2 Cooke Avenue, Alstonville.

FOR VOTE - All Councillors voted unanimously.

11.5 Notice of Motion - Single Use Plastics

A **Motion** was moved by Cr Therese Crollick and seconded by Cr Kiri Dicker

1. That Council confirms in principle support for a phased approach to eliminating single use plastic packaging and materials across all Council operations.
2. That Council include the following action in the 2025/26 Operational Plan:

Prepare and adopt an implementation plan to eliminate single use plastic packaging and materials across all Council operations.

Cr Phil Meehan moved that the **Motion be put.**

FOR VOTE - All Councillors voted unanimously.

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260625/13 RESOLVED

(Cr Therese Crollick/Cr Kiri Dicker)

1. That Council confirms in principle support for a phased approach to eliminating single use plastic packaging and materials across all Council operations.
2. That Council include the following action in the 2025/26 Operational Plan:
Prepare and adopt an implementation plan to eliminate single use plastic packaging and materials across all Council operations.

FOR VOTE - All Councillors voted unanimously.

Public Question Time and Adjournment for Lunch

The Mayor declared the meeting adjourned at 12.56pm for Public Question Time and lunch. There were three members of the gallery present. The meeting resumed at 1.41pm.

11.6 Notice of Motion - PV Walsh Park, Wardell - Embellishment

260625/14 RESOLVED

(Cr Therese Crollick/Cr Sharon Cadwallader)

That Council allocate a maximum of \$20,000, funded from the internal reserve held for the rental income from the Pod Village at Wollongbar Sports Fields, to finance embellishments to PV Walsh Park, that will allow non structured leisure activities, such as kicking a ball, to take place.

FOR VOTE - All Councillors voted unanimously.

8.1 DA 2024/85 - 2 Lot Boundary Adjustment - 18-20 Riverside Drive, Ballina

260625/15 RESOLVED

(Cr Damian Loone/Cr Therese Crollick)

1. That in relation to DA 2024/85 Council endorses the proposed variation to Clause 4.1 Minimum Subdivision Lot Size development standard to enable one lot to be created with a minimum lot size of 391.8m² (equating to a variation of 34.7% below the minimum lot size of 600m²) for the reasons outlined in this report.
2. That Development Application 2024/85 for a two lot Torrens Title Subdivision involving a boundary adjustment and associated changes to boundary fencing on Lot 9 DP 31154 and Lot 10 DP 31154, 18 and 20 Riverside Drive be **APPROVED** subject to the application of conditions

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contained in Attachment 5 and other standard conditions for this type of development.

FOR VOTE - All Councillors voted unanimously.

8.2 Fire Safety Inspection - 103 River Street, Ballina

260625/16 RESOLVED

(Cr Erin Karsten/Cr Eva Ramsey)

That Council notes the content of this report in relation to the Fire and Rescue NSW inspection of 103 River Street, Ballina, being the Australian Hotel.

FOR VOTE - All Councillors voted unanimously.

8.4 Local Environmental Plan Amendments and Planning Proposals - Status

260625/17 RESOLVED

(Cr Kiri Dicker/Cr Simon Chate)

That Council notes the contents of this status report on LEP amendments and planning proposals.

FOR VOTE - All Councillors voted unanimously.

8.5 Meldrum Park - Playground Renewal

260625/18 RESOLVED

(Cr Phil Meehan/Cr Damian Loone)

That Council endorses the installation of a playground at Meldrum Park, as per Option 1 of this report, with the indicative layout and inclusions set out in Concept 2, as per Attachment 4 to this report, including acknowledgement that playground shade will be provided by existing vegetation and new tree plantings, with no shade sail structure to be constructed.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate, Cr Eva Ramsey, Cr Erin Karsten and Cr Phil Meehan

AGAINST VOTE - Cr Kiri Dicker

8.6 Policy (Reviews) - Festivals and Events Support Program

A **Motion** was moved by Cr Kiri Dicker and seconded by Cr Erin Karsten

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1. That Council adopts the amended Festival and Events Support Program Policy, as per Attachment 1 to this report, with this policy replacing the two existing policies, i.e. Festival and Events (Commercial and Community).
 2. That Council place this policy on exhibition for public comment, with any submissions received to be resubmitted back to Council. If no submissions are received, then no further action is required.
 3. That section 2.3.1(d) of the policy be amended to allow for organisers of community events to match Council's contribution with a combination of cash or in-kind support.

An **Amendment** was moved by Cr Erin Karsten and seconded by Cr Therese Crollick

1. That Council adopts the amended Festival and Events Support Program Policy, as per Attachment 1 to this report, with this policy replacing the two existing policies, i.e. Festival and Events (Commercial and Community).
2. That Council place this policy on exhibition for public comment, with any submissions received to be resubmitted back to Council. If no submissions are received, then no further action is required.
3. That section 2.3.1(d) of the policy be amended to allow for organisers of community based events to match Council's contribution with a combination of either matching cash or cash and in-kind support up to the value of 25% of Council contribution.

The **Amendment** was **LOST**

FOR VOTE - Cr Therese Crollick, Cr Simon Chate and Cr Erin Karsten
AGAINST VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Eva Ramsey, Cr Kiri Dicker and Cr Phil Meehan

The **Motion** was **LOST**

FOR VOTE - Cr Simon Chate and Cr Erin Karsten
AGAINST VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Eva Ramsey, Cr Kiri Dicker and Cr Phil Meehan

260625/19 RESOLVED

(Cr Phil Meehan/Cr Eva Ramsey)

1. That Council adopts the amended Festival and Events Support Program Policy, as per Attachment 1 to this report, with this policy replacing the two existing policies, i.e. Festival and Events (Commercial and Community).

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2. That Council place this policy on exhibition for public comment, with any submissions received to be resubmitted back to Council. If no submissions are received, then no further action is required.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate, Cr Eva Ramsey, Cr Erin Karsten and Cr Phil Meehan

AGAINST VOTE - Cr Kiri Dicker

8.7 Policy (Review) - Private Swimming Pool Barrier Fencing

260625/20 RESOLVED

(Cr Therese Crollick/Cr Damian Loone)

1. That Council adopts the amended Private Swimming Pool Barrier Fencing Policy, as per Attachment 1 to this report.
2. That Council place this policy on exhibition for public comment, with any submissions received to be resubmitted back to Council. If no submissions are received, no further action is required.

FOR VOTE - All Councillors voted unanimously.

9. Corporate and Community Division Reports

9.1 Use of Council Seal

260625/21 RESOLVED

(Cr Simon Chate/Cr Eva Ramsey)

That Council affix the Common Seal to the following documents.

US2025/9	Alstonville Wastewater Plant Sewer Gravity Main – Easement through Prendergast property reference 2/1182136.		
US2025/10	Deed of Consent, Access and Agreement to Grant Easements between Ballina Shire Council, Lennox Head Development Corporation Pty Ltd and Intrapac Property Pty Ltd.		
US2025/11	1. That Council, in accordance with the relevant provisions of the Local Government Act 1993 and the Crown Land Management Act 2016, enters the following leases/licences of <i>community land</i> :		
	Property	Tenant	Tenure
	The clubhouse and part of the storage shed at 'Skennars Head	Lennox Head Football Club Incorporated	Four-year lease at a rent equal to the statutory minimum charged by Crown Lands

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		Sports Fields' being Part Lot 13 DP 1245669		(currently \$609 per annum plus GST)
		The clubhouse and courts at 'Lumley Park' being Part Lots 333 DP 755745 and 7004 DP 92641	Alstonville Tennis and Pickleball Club Incorporated	12-month licence at a rent equal to the statutory minimum charged by Crown Lands (currently \$609 per annum plus GST)
		Wollongbar Community Preschool being whole Lot 266 DP 1209571	Wollongbar Community Preschool Incorporated	Five-year lease plus five-year option at a rent equal to the statutory minimum charged by Crown Lands (currently \$609 per annum plus GST)
		2. Council authorises the General Manager to affix the seal to the lease/licence documents in point one and any other documents required to allow tenure to be granted in accordance with point one.		
		3. That prior to points one and two being actioned, statutory public notification relating to the proposed lease/licence of community land be undertaken, with a report to be presented to Council if an objection of a substantive nature is received to the grant of the proposed lease/licence.		
US2025/12		1. That Council, in accordance with the relevant provisions of the Crown Land Management Act 2016, enters the following licence of community land:		
		The clubhouse building at 'Williams Reserve' being Part Lot 473 DP 729088	Lennox Head Combined Sports Association Incorporated	12-month licence at a rent equal to the statutory minimum charged by Crown Lands (currently \$609 per annum plus GST)
		2. Council authorises the General Manager to affix the seal to the lease/licence documents in point one and any other documents required to allow tenure to be granted in accordance with point one.		

FOR VOTE - All Councillors voted unanimously.

9.2 Investment Summary - May 2025

260625/22 RESOLVED

(Cr Damian Loone/Cr Simon Chate)

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That Council notes the contents of this report on banking and investments for May 2025.

FOR VOTE - All Councillors voted unanimously.

9.3 Community Strategic Plan 2025 to 2035 - Adoption

260625/23 RESOLVED

(Cr Kiri Dicker/Cr Erin Karsten)

That Council adopts the exhibited Community Strategic Plan 2025–2035, as per Attachment 1 to this report, inclusive of the amendments listed in this report, subject to inclusion of the following indicators:

- # code of conduct complaints
- # vehicle movements on Seven Mile Beach
- # event permits issued
- % urban canopy cover

FOR VOTE - All Councillors voted unanimously.

9.5 Policy (Reviews) - Code of Conduct and Code of Meeting Practice

260625/24 RESOLVED

(Cr Kiri Dicker/Cr Erin Karsten)

1. That Council approves the public exhibition of Council's currently adopted Code of Meeting Practice, as required by Section 361 of the Local Government, for public comment, prior to adoption, subject to points three and four.
2. That Council adopts the Office of Local Government's Model Code of Conduct, as Council's Code of Conduct, inclusive of any changes as prescribed by the Office of Local Government.
3. That section 4.2 of the Code of Meeting Practice be amended to state that deputations are limited to two speakers in the affirmative and two speakers in opposition.
4. That extensions of time are not granted to Deputations in Ordinary meetings.

FOR VOTE - All Councillors voted unanimously.

9.6 Tender - Arboriculture Services

260625/25 RESOLVED

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ON 26/06/25 AT 9:00 AM**

(Cr Damian Loone/Cr Simon Kinny)

1. That Council in accordance with the *Local Government (General) Regulation 2021 Section 178(1)(a)*, accepts the tender and awards the contract to Big Tree Care, Inspiration Trees, Integral Tree Care, Lampe Tree Care, Powerclear, Stump N Grind, Swing Tree Service and TreeLink for the Tender - Arboriculture Services for the specified items of plant/resource.
2. That Council authorises the General Manager to sign the contract documents.

FOR VOTE - All Councillors voted unanimously.

9.7 Tender - Traffic Control Services

260625/26 RESOLVED

(Cr Simon Chate/Cr Damian Loone)

1. That Council in accordance with the *Local Government (General) Regulation 2021 Section 178(1)(a)*, accepts the tender and awards the contract to Advanced Traffic Management, Altus Traffic, Evolution Traffic Management Pty Ltd, Lack Group Traffic Pty Ltd, Spinifex Traffic Control Pty Ltd, Workforce Road Services Pty Ltd for the Tender - Traffic Control Services.
2. That Council authorises the General Manager to sign the contract documents.

FOR VOTE - All Councillors voted unanimously.

9.8 Wigmore Arcade - Leasing Matters

260625/27 RESOLVED

(Cr Damian Loone/Cr Eva Ramsey)

That Council notes the contents of this report in respect to the two Wigmore Arcade lease negotiations.

FOR VOTE - All Councillors voted unanimously.

10. Civil Services Division Reports

Nil Items

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL
HELD IN THE BALLINA SHIRE COUNCIL CHAMBERS
40 CHERRY STREET BALLINA,
ON 26/06/25 AT 9:00 AM**

11. Notices of Motion

11.1 Notice of Motion - 26 Endeavour Close, Ballina

260625/28 RESOLVED

(Cr Phil Meehan/Cr Therese Crollick)

1. That the General Manager provide a report on 26 Endeavour Close, Ballina to allow Council to confirm the preferred future use of the site, with the current lease terminating on 31 May 2026.
2. That Council write to the Royal Australian Navy to enquire about the cost / benefit analysis and their decision on purchasing the site.

FOR VOTE - All Councillors voted unanimously.

11.3 Notice of Motion - Koala Protection Measures

260625/29 RESOLVED

(Cr Kiri Dicker/Cr Therese Crollick)

1. That Council seek advice from the Local Traffic Committee in respect to options to mitigate the risk of the impact of vehicles driving on Bagotville Road, Old Bagotville Road and Rous Road (Dalwood Road to Rous Public School) on the Koala population, including the introduction of a Koala Zone.
2. That the General Manager prepare a report informing Council on the cost to implement a preferred option, if identified, based on Local Traffic Committee advice.

FOR VOTE - All Councillors voted unanimously.

Cr Simon Chate left the meeting at 3.18 pm.

11.4 Notice of Motion - Council Community Pools - Single Use Coffee Cups

260625/30 RESOLVED

(Cr Therese Crollick/Cr Erin Karsten)

That Council immediately introduce an initiative to encourage patrons of Council's pools to bring their own cups when they purchase coffee at the pool.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Eva Ramsey, Cr Erin Karsten and Cr Kiri Dicker

AGAINST VOTE - Cr Phil Meehan

ABSENT. DID NOT VOTE - Cr Simon Chate

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL
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Cr Kiri Dicker left the meeting at 3.28 pm.

12. Advisory Committee Minutes

12.1 Commercial Services Committee Minutes - 4 June 2025

260625/31 RESOLVED

(Cr Damian Loone/Cr Simon Kinny)

That Council confirms the minutes of the Commercial Services Committee meeting held 4 June 2025 and that the recommendations contained within the minutes be adopted.

FOR VOTE - All Councillors voted unanimously.

ABSENT. DID NOT VOTE - Cr Simon Chate and Cr Kiri Dicker

Cr Kiri Dicker returned to the meeting at 3.29 pm.

13. Reports from Councillors on Attendance on Council's behalf

13.1 Mayoral Meetings

260625/32 RESOLVED

(Cr Michelle Bailey/Cr Eva Ramsey)

That Council notes the contents of the report on Mayoral meetings.

FOR VOTE - All Councillors voted unanimously.

ABSENT. DID NOT VOTE - Cr Simon Chate

Cr Damian Loone provided an update on meetings and events that he had attended as Deputy Mayor.

14. Confidential Session

260625/33 RESOLVED

(Cr Simon Kinny/Cr Michelle Bailey)

That Council moves into committee of the whole with the meeting closed to the public, to consider the following items in accordance with Section 10A (2) of the Local Government Act 1993.

14.1 Ballina Byron Gateway Airport - Airline Agreements - Update

Reason for Confidentiality

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL
HELD IN THE BALLINA SHIRE COUNCIL CHAMBERS
40 CHERRY STREET BALLINA,
ON 26/06/25 AT 9:00 AM**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) (d) of the Local Government Act 1993. which permits the meeting to be closed to the public for business relating to the following:-

- c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and
- d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

and in accordance with 10D(2)(c), on balance, the discussion of the matter in an open meeting is not considered to be in the public interest as the report outlines commercial airline agreements and the discussion of those agreements in open Council would prejudice the ongoing commercial negotiations.

14.2 Wigmore Arcade - Leasing Matters

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993. which permits the meeting to be closed to the public for business relating to the following:-

- c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

and in accordance with 10D(2)(c), on balance, the discussion of the matter in an open meeting is not considered to be in the public interest due to the ongoing commercial negotiations and the release of any information could prejudice those negotiations, as well as disclosing private and commercial information.

14.3 Alstonville Aquatic Centre - Contract Management

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993. which permits the meeting to be closed to the public for business relating to the following:-

- c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL
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and in accordance with 10D(2)(c), on balance, the discussion of the matter in an open meeting is not considered to be in the public interest as this involves a commercial contract request and the discussion of this report in open Council would prejudice the ongoing commercial negotiations.

FOR VOTE - All Councillors voted unanimously.
ABSENT. DID NOT VOTE - Cr Simon Chate

(The Council moved into Confidential Session at 3.40pm).

Open Council

260625/34 RESOLVED

(Cr Damian Loone/Cr Simon Kinny)

That Council move into Open Council and out of Committee of the Whole.

FOR VOTE - All Councillors voted unanimously.
ABSENT. DID NOT VOTE - Cr Simon Chate and Cr Kiri Dicker

(The Council moved into Open Council at 4.25pm. Cr Kiri Dicker left the meeting at 4.12pm).

The Mayor reported to the Open Meeting the recommendations made while in Confidential Session:

14.1 Ballina Byron Gateway Airport - Airline Agreements - Update

CF260625/35 RECOMMENDED

(Cr Phil Meehan/Cr Eva Ramsey)

That Council notes the contents of this report in respect to the ongoing negotiations for the Airline Agreements at the Ballina Byron Gateway Airport.

FOR VOTE - All Councillors voted unanimously.
ABSENT. DID NOT VOTE - Cr Simon Chate

14.2 Wigmore Arcade - Leasing Matters

CF260625/36 RECOMMENDED

(Cr Phil Meehan/Cr Damian Loone)

1. That Council adopts Options 1 as detailed in this report.

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL
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ON 26/06/25 AT 9:00 AM**

-
2. That Council authorises the General Manager to finalise negotiations and execute all relevant lease documentation and attach the Council seal.

FOR VOTE - All Councillors voted unanimously.
ABSENT. DID NOT VOTE - Cr Simon Chate

14.3 Alstonville Aquatic Centre - Contract Management

CF260625/37 RECOMMENDED

(Cr Phil Meehan/Cr Damian Loone)

That Council authorises the General Manager to execute a variation document with G and K Fettell Pty Ltd to increase their 2025/26 management fee to \$375,000 per annum, to operate the Alstonville Aquatic Centre commencing 1 July 2025, with the remaining four years of the contract to 30 June 2030, to be indexed as per the terms of contract.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick and Cr Phil Meehan
AGAINST VOTE - Cr Eva Ramsey and Cr Erin Karsten
ABSENT. DID NOT VOTE - Cr Simon Chate and Cr Kiri Dicker

Adoption of Recommendations from Confidential Session

260625/38 RESOLVED

(Cr Eva Ramsey/Cr Damian Loone)

That the recommendations made whilst in Confidential Session, be adopted.

FOR VOTE - All Councillors voted unanimously.
ABSENT. DID NOT VOTE - Cr Simon Chate and Cr Kiri Dicker

MEETING CLOSURE

The meeting was closed at 4.27pm.

The Minutes of the Ordinary Meeting held on 26/06/25 were submitted for confirmation by council on 24 July 2025 and amendments (if any) are contained in the confirming resolution. Such Minutes were signed by the Mayor at the meeting on 24 July 2025.