

**MINUTES OF THE LOCAL TRANSPORT FORUM MEETING
HELD IN THE BALLINA SHIRE COMMITTEE ROOM
40 CHERRY STREET, BALLINA,
ON 12/11/25 AT 10.00 AM**

1. Attendance and Apologies

Attendance

Council Delegate: David Kelly

Representatives: Alexie Miller (TfNSW), James Maxwell (Tamara Smith's Office), Dave Carter (NSW Police)

Also in Attendance

Patrick Knight (Civil Services Division), Tania Daniels (Administration Civil Services Division) and Helen Carpenter (Road Safety Officer).

Apologies

Nil

2. Minutes of Previous Meeting

As this was the inaugural meeting of the Local Transport Forum, the Minutes of the final Local Traffic Committee held 13 August 2025 were tabled and acknowledged.

3. Persons Invited by the delegate

Cr Sharon Cadwallader, Cr Simon Kinny

4. Proposals Authorised by the Delegate

4.1 Prescribed Traffic Control Authorisations - Advice to Forum

RECOMMENDATIONS

That the Forum note the advice on authorisations 2025-09-1, 2025-09-2, 2025-10-1 and 2025-10-2 made by Council's Delegate.

5. Mandatory Referral of Proposals to the Forum

Nil Items

6. Optional Referral of Proposals to the Forum

Nil Items

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7. Information Items for the Forum

7.1 Changes to Council's Prescribed Traffic Control Devices and Regulation of Traffic Delegations and Commencement of the Local Transport Forum

RECOMMENDATIONS

That the Forum note the advice on changes to Council's Prescribed Traffic Control Devices and Regulation of Traffic Delegations and Commencement of the Local Transport Forum.

7.2 Schedule of Outstanding Resolutions of the Committee/Forum

RECOMMENDATIONS

The Forum noted the Schedule of Outstanding Resolutions of the Committee/Forum.

Update on Item 8/25-10.1 Linemarking at Roundabout at Byron Street/The Coast Road, Lennox Head – linemarking design has been modified to allow a right hand turning movement from The Coast Road into Byron Street. Installation has not been completed.

Update on Item 8/25-10.3 Pedestrian Crossing on Hill Street, East Ballina from the Shaws Bay Hotel to the Carpark – Helen Carpenter has applied for grant funding of approximately \$3M to look at a road safe program for the area including roundabout, lighting, linemarking and kerb and gutter works. A no stopping zone has been approved (2025-10-2) along Brighton Street to allow for more efficient flow of traffic at the intersection with Hill Street. Caravan park overflow parking to the south of the Brighton Street roundabout is on Crown Land and unable to have timed parking limits installed.

8. Items Referred for Technical Advice

Nil Items

9. Items Referred for General Discussion

Nil Items

10. Items Without Notice

Nil Items

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11. Next Meeting

The next meeting is scheduled to be held on Wednesday 11 February 2026 at 10.00 am.

MEETING CLOSURE

10.30 am