

Agenda

Local Transport Forum Meeting **11 February 2026**

A Local Transport Forum Meeting will be held in the Ballina Shire Committee Room, 40 Cherry Street, Ballina on **11 February 2026 commencing at 10.00 am.**

1. Attendance & Apologies
2. Minutes of Previous Meeting
3. Summary Report – Recent Decisions of Council in Response to LTC Recommendations
4. Items to be Referred to Council
5. Items to be Referred to the General Manager's Delegate
6. Items for Traffic Engineering Advice
7. Information of the Committee
8. Regulatory Matters on Classified Roads (GM's Delegate)
9. Items Without Notice
10. Next Meeting

John Truman
Director
Civil Services Division

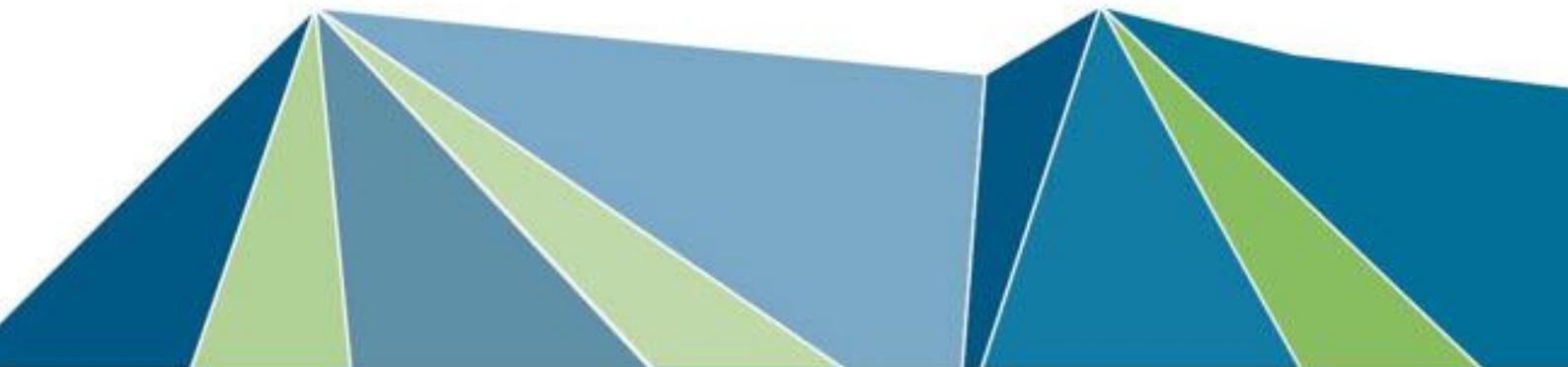


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1. Attendance & Apologies
2. Minutes of Previous Meeting

1. Attendance & Apologies

2. Minutes of Previous Meeting

A copy of the Minutes of the Local Transport Forum Meeting held on Wednesday 12 November 2025 were distributed with the business paper.

RECOMMENDATION

That the Forum confirms the Minutes of the Local Transport Forum Meeting held on Wednesday 12 November 2025.

3. Summary Report - Recent Decisions

3. Proposals Authorised by the Delegate

Nil Items

4. Items to be Referred to Council

4. Mandatory Referral of Proposals to the Forum

Nil Items

5. Items Referred to General Manager's Delegate

5. Optional Referral of Proposals to the Forum

Nil Items

6. Information Items for the Forum

6.1 Lennox Head Shared Zone - Speed Statistics and Transport for NSW Design Review

Introduction

Community concern regarding non-compliance with the 10km/h shared zone in Ballina Street, Lennox Head was ongoing through 2025. At the last Local Traffic Committee meeting in August 2025, it was recommended that Transport for NSW review the current design and provide advice on possible safety improvements.

Information

In December 2025, speed statistics were collected at the shared zone. Results (attached) show an 85th percentile speed of 20km/h indicating general non-compliance.

Results were forwarded to Transport for NSW, along with a request to review the current design and provision of advice on safety improvements.

Greg Aitken (Technical Place & Movement Partner, Transport Technical Solutions) from Transport for NSW provided the following advice:

It has always been my concern with these 10 km/h shared zones that the longer the length the less likely that compliance to the 10 speed limit is achieved. Given that this zone in Lennox Head is approx. 35 m in length it is easy for a driver to increase their speed above the posted 10 km/h speed limit. There is no minimum length for a shared zone, and it should cover the full extent of the pedestrian desire line, and this zone achieves this point.

It is not possible to shorten the length of this zone. Council could install pedestrian fencing on the kerbs to coral peds to one shorter crossing point. However this would most likely impact on the visual amenity of the area and hence I can understand Councils reluctance to undertake this suggestion. It would also take away the rationale for the implementation of this zone.

I can only suggest that trying to reduce vehicle speeds just before the raised platform by installing speed cushions be considered. Given the amount of visual distraction this commercial/beachside environment provides council could also investigate ways to make the enforceable speed and warning signs at the start of the zone more visible. One option would be to place these signs with a high visible boarder, say orange, or red. Just to make them stand out more.

Comments on design advice:

- Pedestrian fencing: Council concurs with the view that pedestrian fencing to corral pedestrians to a shorter crossing point would negate the intent and implementation of the shared zone.
- Installation of speed cushions: The shared zone is already installed with a raised flattop threshold. Installation of additional vertical displacement treatments are likely to be unwelcome by local residents and/or holiday accommodation in Ballina Street as noise from vehicle passing over them can be annoying, particularly at night. It is also likely that vehicles with wide axels or wheelbases (such as buses and large 4WD vehicles) will be able to drive over the speed cushions unimpeded.
- Improved visibility of shared zone warning signage: Availability of signage with higher visibility would need to be investigated and may impact visual amenity of the street. As with all signage, it is also likely that, over time, familiarity will lead to 'sign blindness' with negligible impact on compliance.

Council has contacted local police regarding whether speed radars would be sensitive enough to detect vehicles driving between 10km/h and 20km/h.

RECOMMENDATIONS

That the Local Transport Forum provide advice.

Attachment(s)

1. Lennox Head North Side North Bound Speed (Under separate cover)
2. Lennox Head North Side South Bound Speed (Under separate cover)
3. Lennox Head South Side North Bound Speed (Under separate cover)
4. Lennox Head South Side South Bound (Under separate cover)

7.1 Prescribed Traffic Control Authorisations - Advice to Forum

7. Items Referred for Technical Advice

7.1 Prescribed Traffic Control Authorisations - Advice to Forum

Introduction

In accordance with item 4 - Keeping Records, of Schedule 1 of the Authorisation and Delegation of Prescribed Traffic Control Devices and Regulation of Traffic for Roads Act 1993 and Road Transport Act 2013 from the Secretary, Department of Transport, 1 August 2025, the following advice is provided to the Forum.

Information

The following authorisations have been made by Council's Delegate since 12 November 2025.

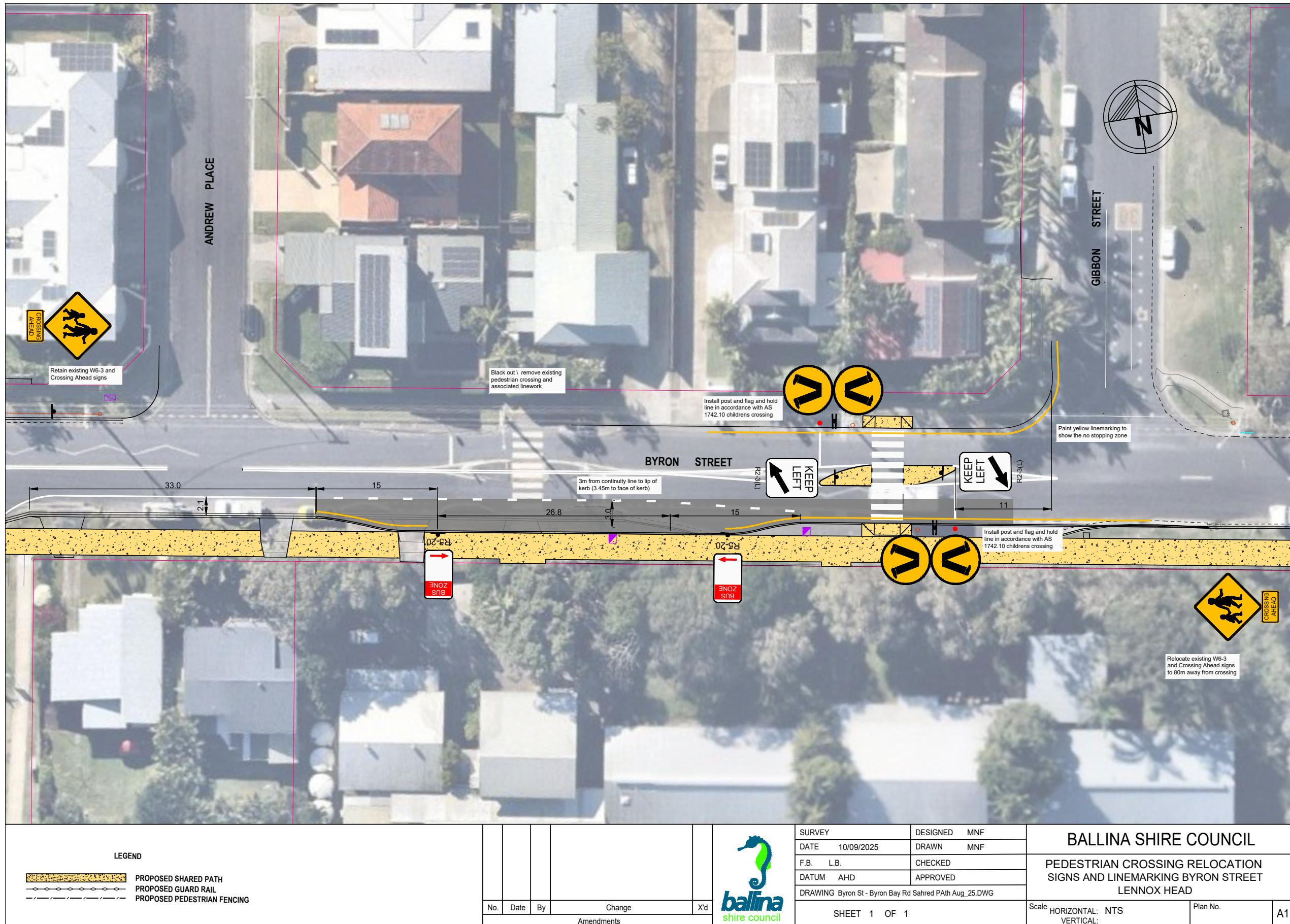
No.	Applicant	Proposal & Consultation	Determination
2025-12-02	Newton Denny Chapelle	Install regulatory signs and markings Riverbend Drive, West Ballina in accordance with Emmanuel Anglican College Extensions, DA2022/75, Consent Condition 17.	Approved 16 December 2025 by Delegate Troy Anderson. Plan of subject regulatory signs, markings and traffic facilities in Riverbend Drive, plus other no traffic related school works approved by DA2022/75 shown on plan attached to agenda.
2026-01-01	Ballina Shire Council	Regulatory signs and markings associated with new shared path and need to relocate pedestrian crossing and bus zone, adjacent school, Byron Street, Lennox Head	Approved 28 January 2026 by Delegate Troy Anderson. Plan of regulatory signs, markings and traffic facilities is attached to agenda.

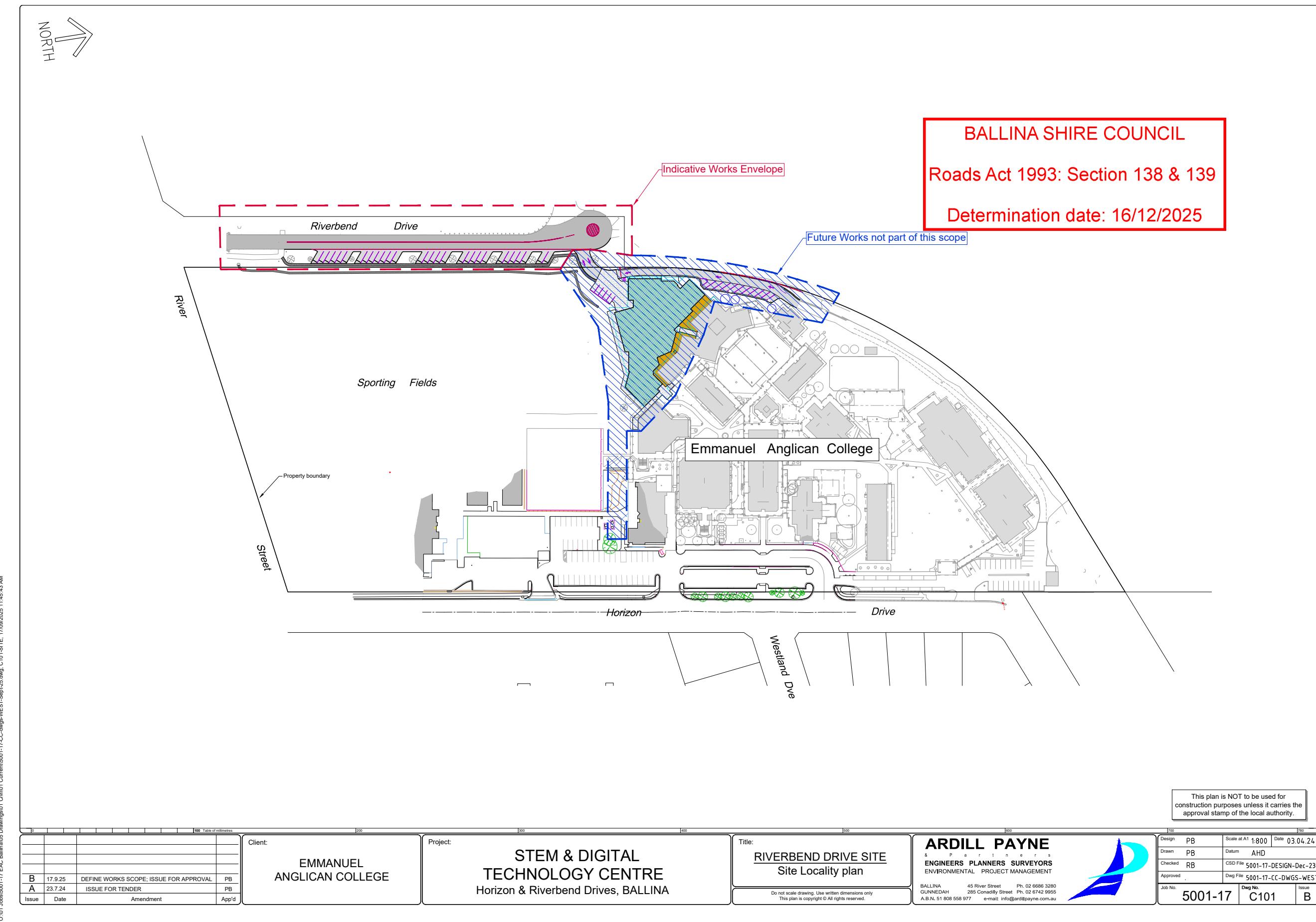
RECOMMENDATIONS

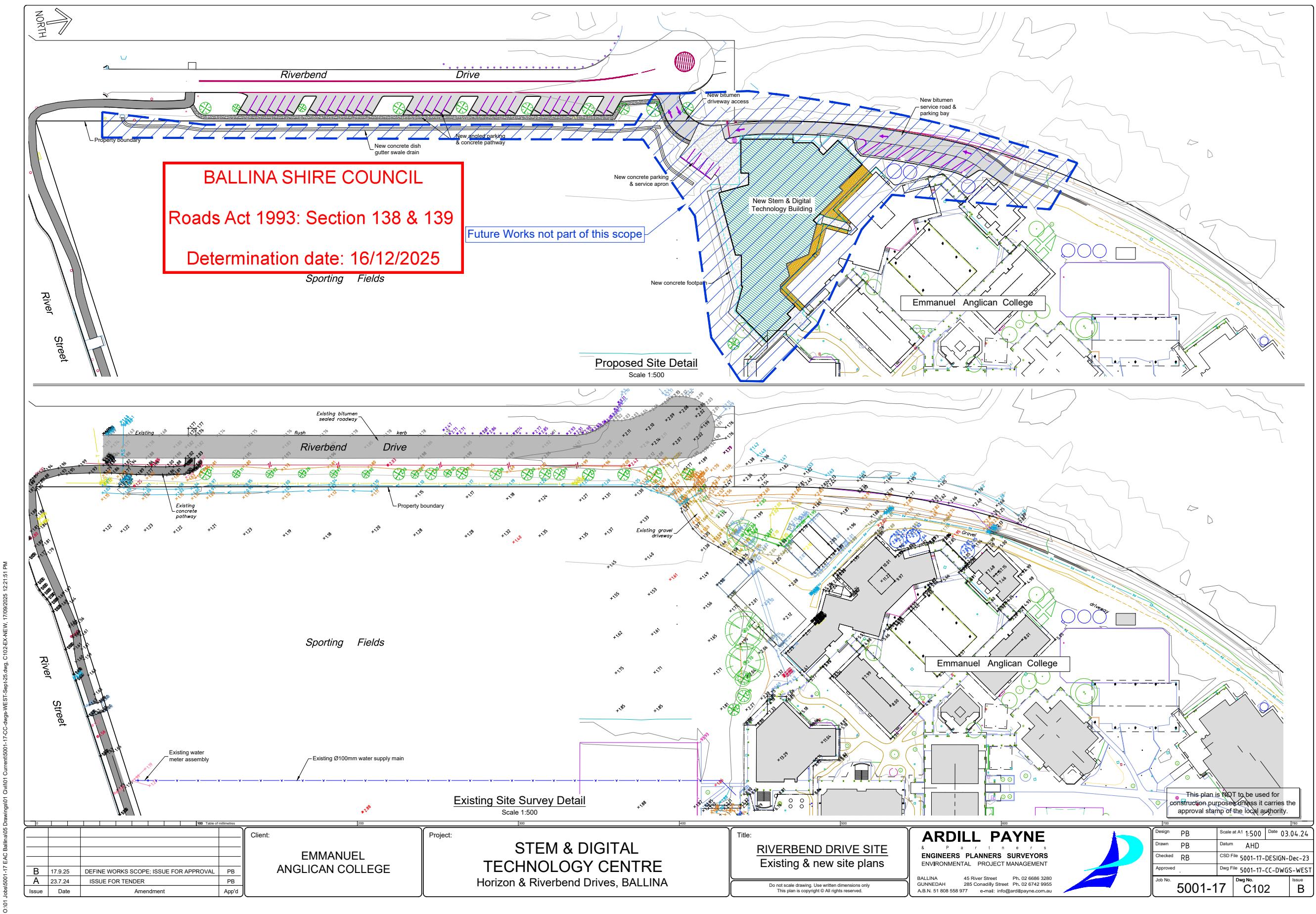
That the Forum note the advice on authorisations 2025-12-02 and 2026-01-01 made by Council's Delegate.

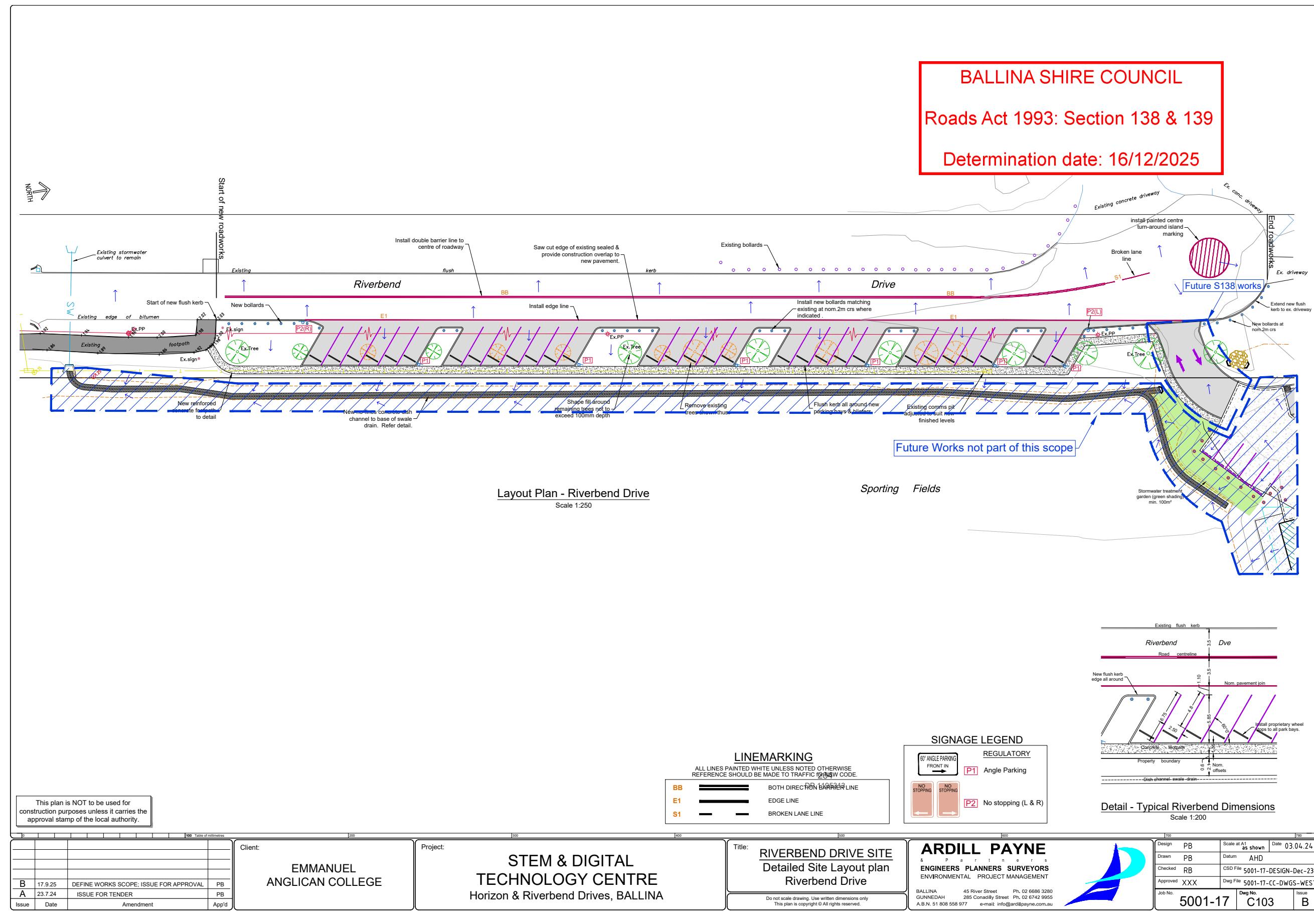
Attachment(s)

1. 2026-01-01 Byron St Lennox Hd Attached Plan [↓](#)
2. 2025-12-02 Riverbend Dr West Ballina Emmanuel Anglican College Extensions [↓](#)





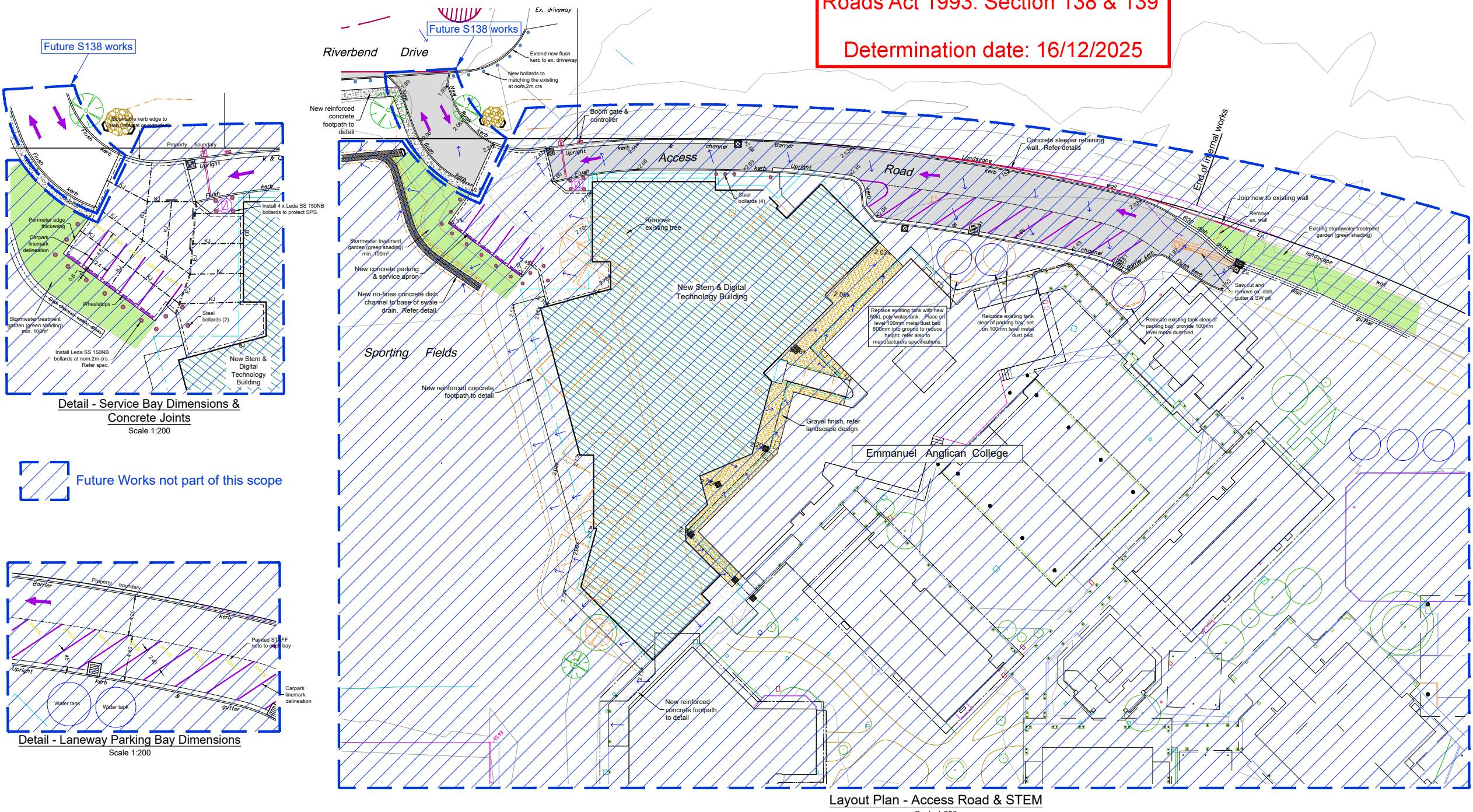




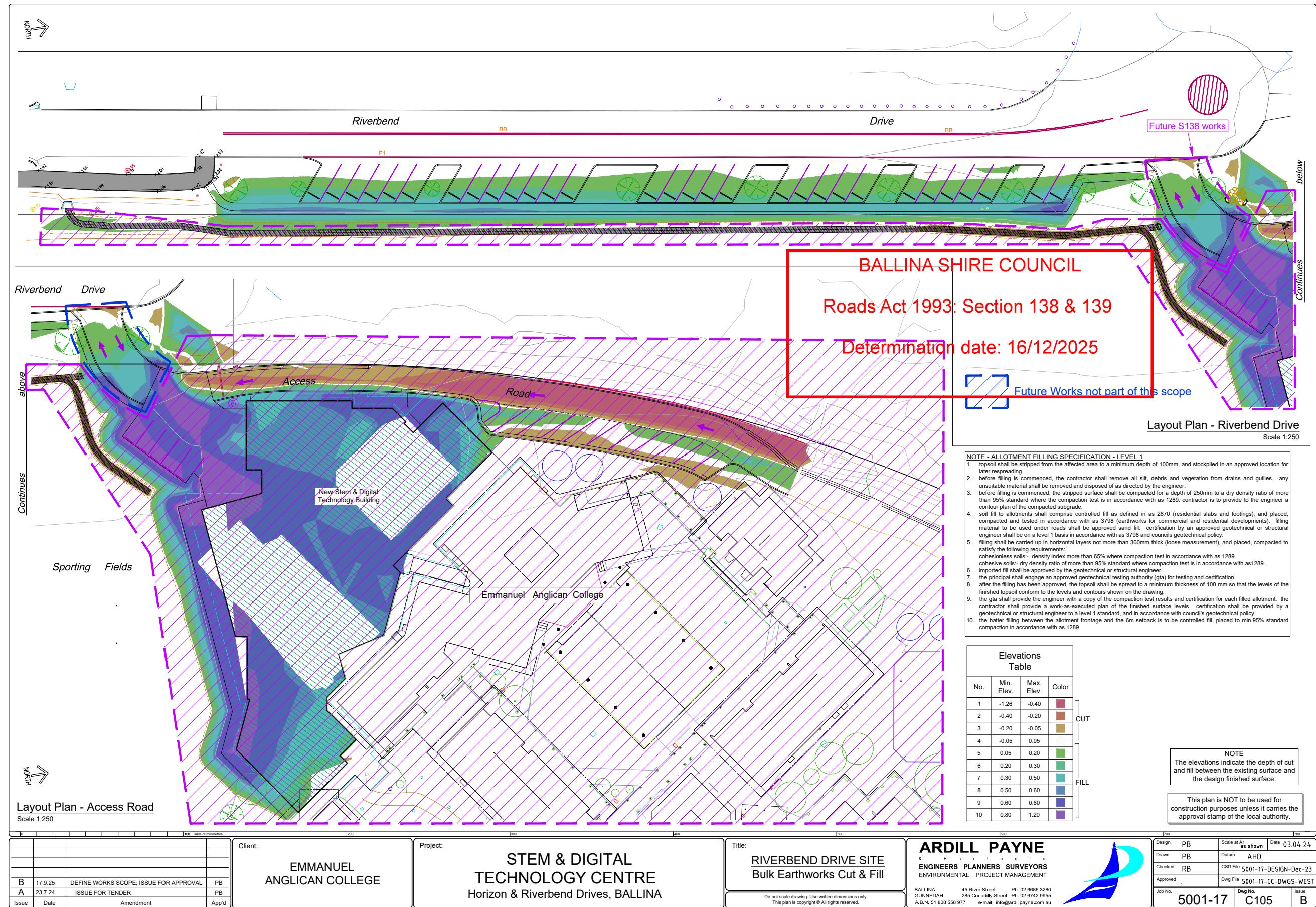
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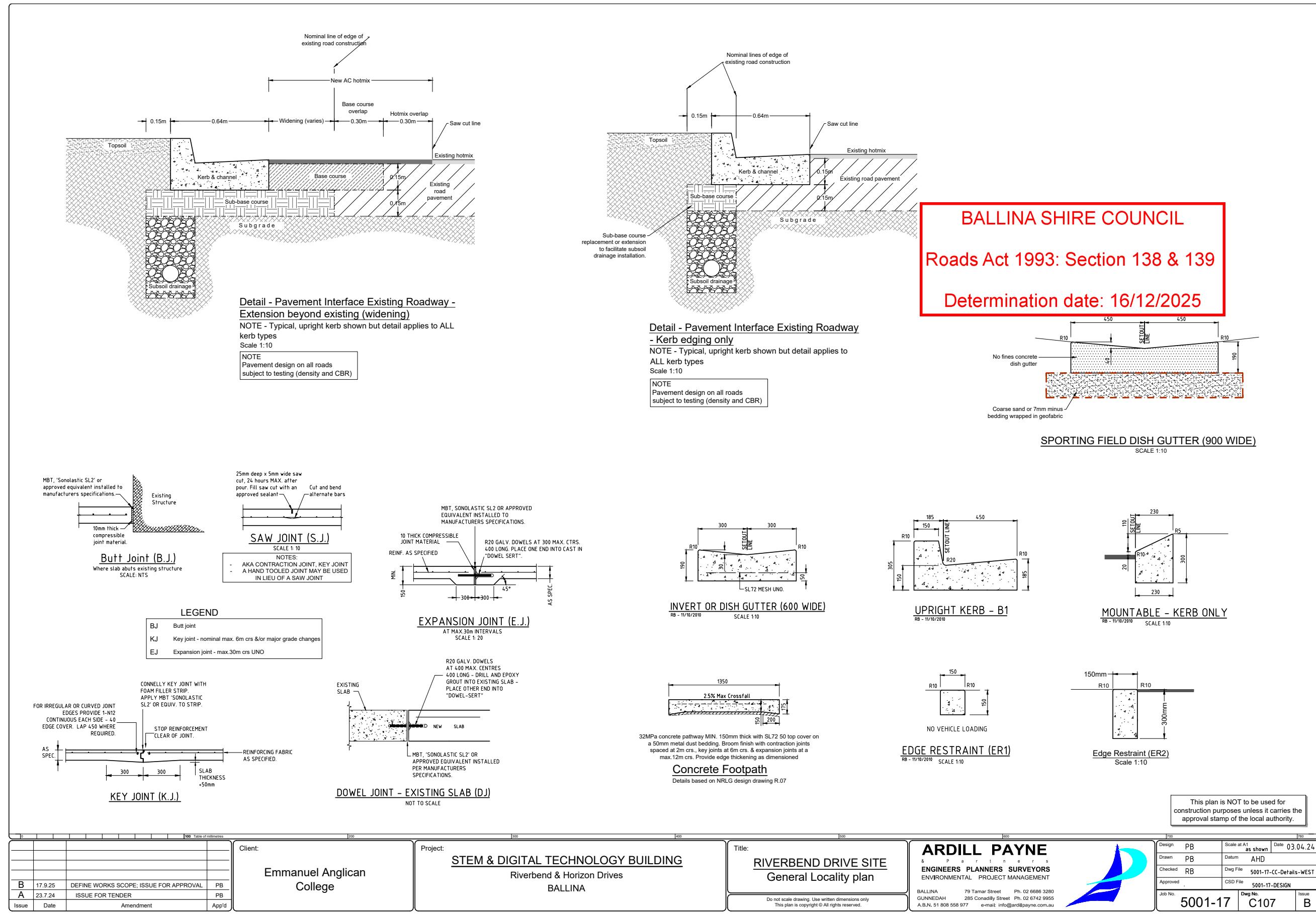
Roads Act 1993: Section 138 & 139

Determination date: 16/12/2025

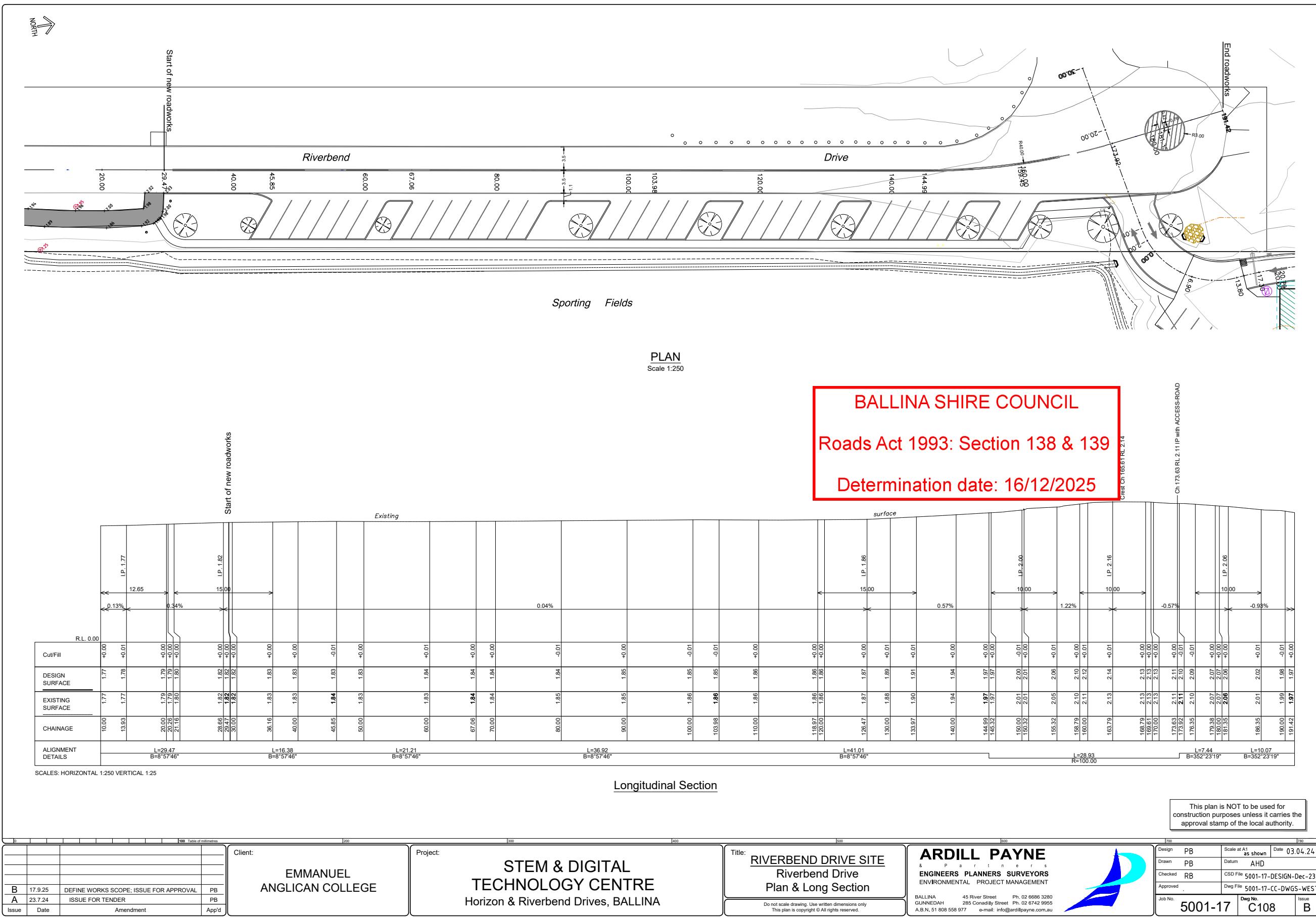


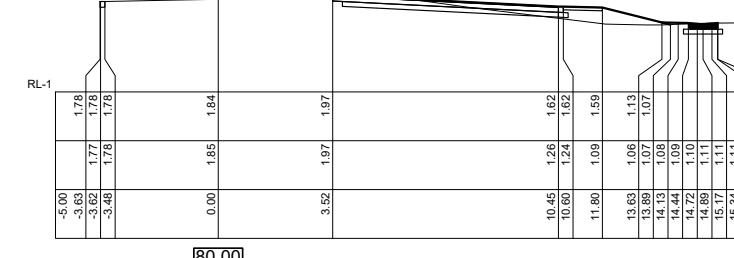
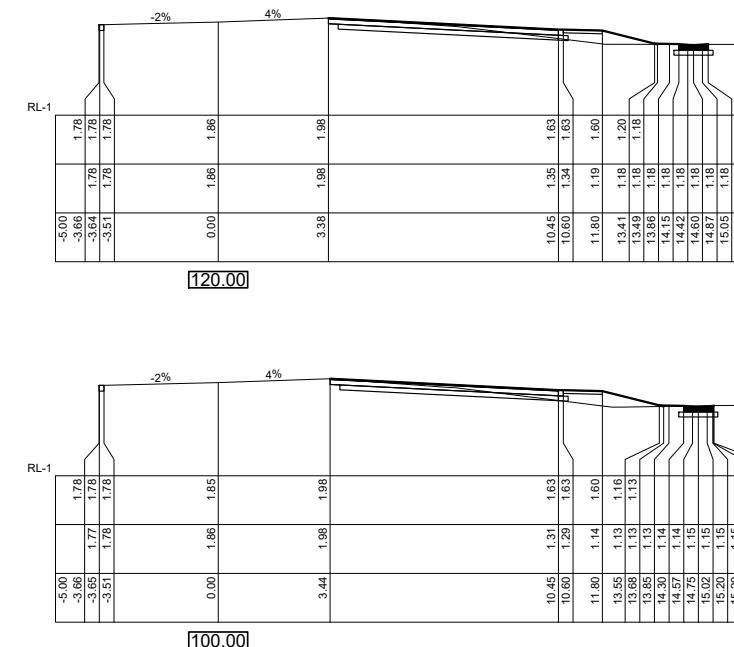
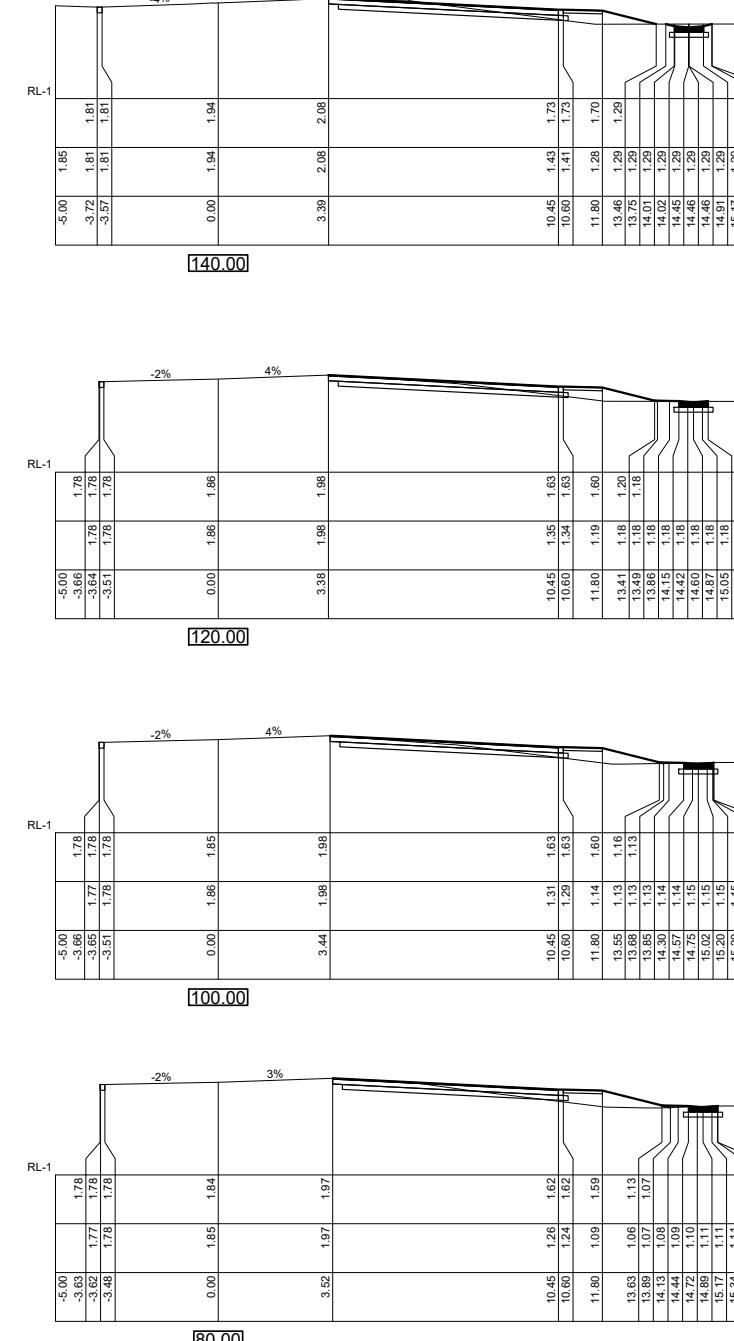
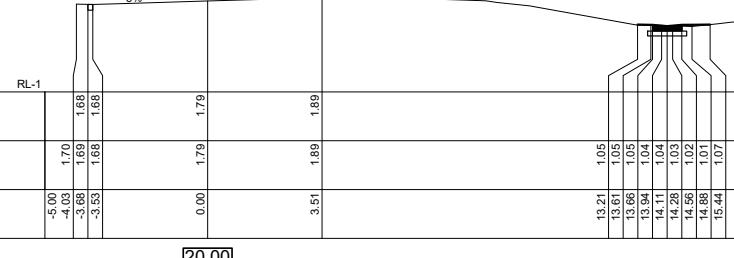
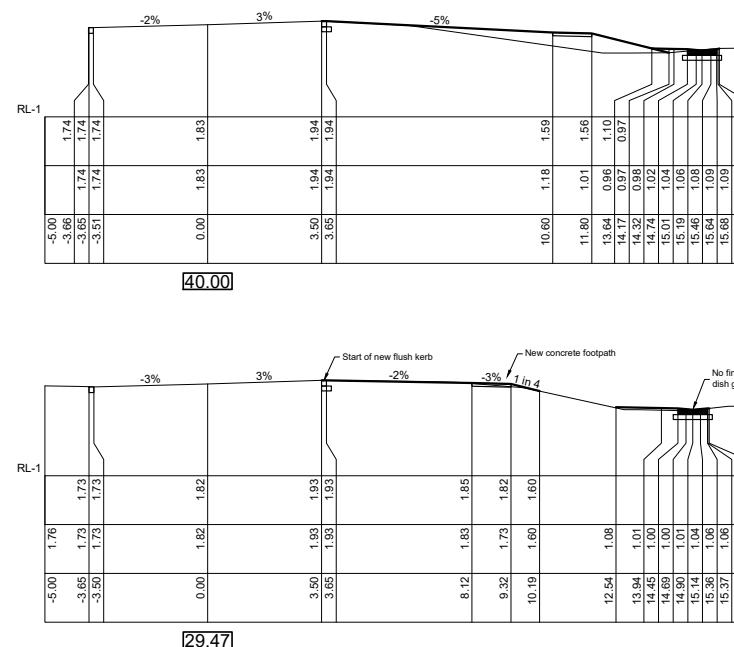
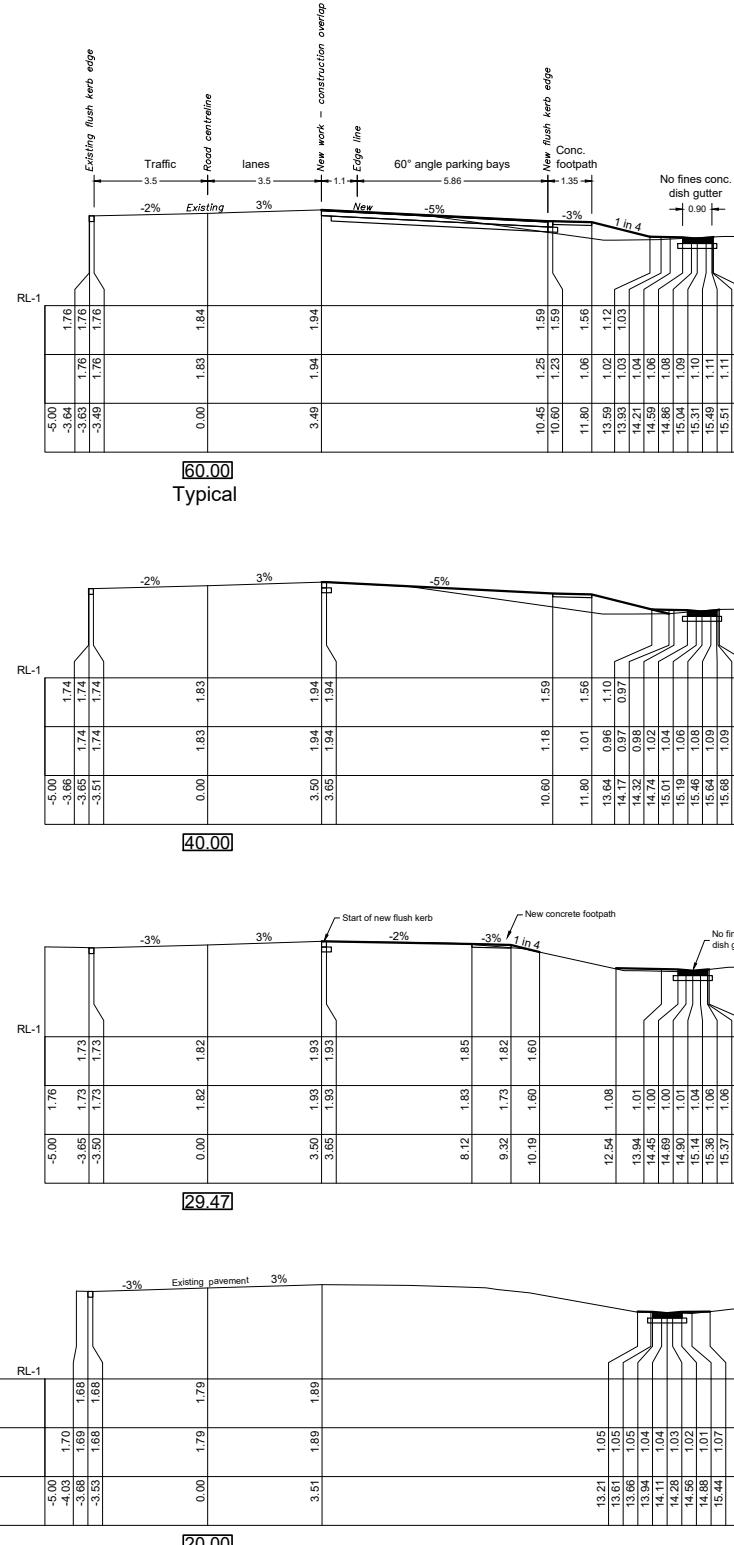
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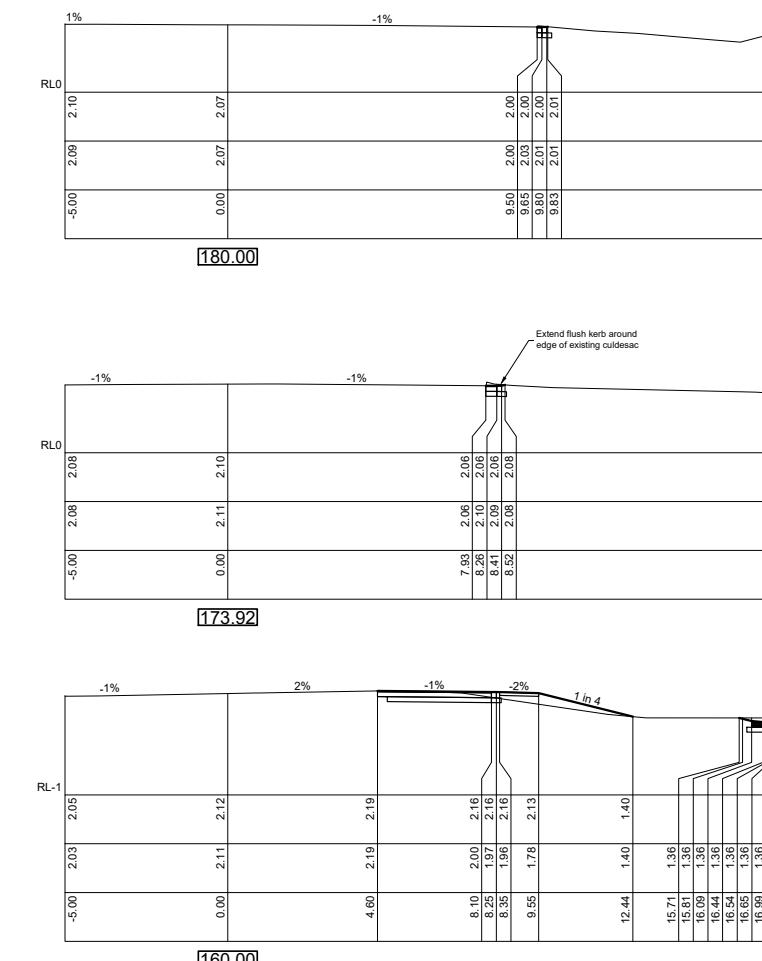
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Roads Act 1993: Section 138 & 139

Determination date: 16/12/2025

Note - Road Pavement Specification
25mm Asphaltic concrete (AC10) seal on compacted gravel pavement comprising 150mm min. DGS40 sub-base and 150mm min. DGB20 base course (subject to subgrade testing).

Note: Natural Surface Levels
The natural surface levels shown hereon have been derived from the digital site survey model, and as such may vary from the actual ground level. It is the contractors responsibility to verify the ground level at each chainage prior to excavation or filling works are undertaken.



This plan is NOT to be used for construction purposes unless it carries the approval stamp of the local authority.

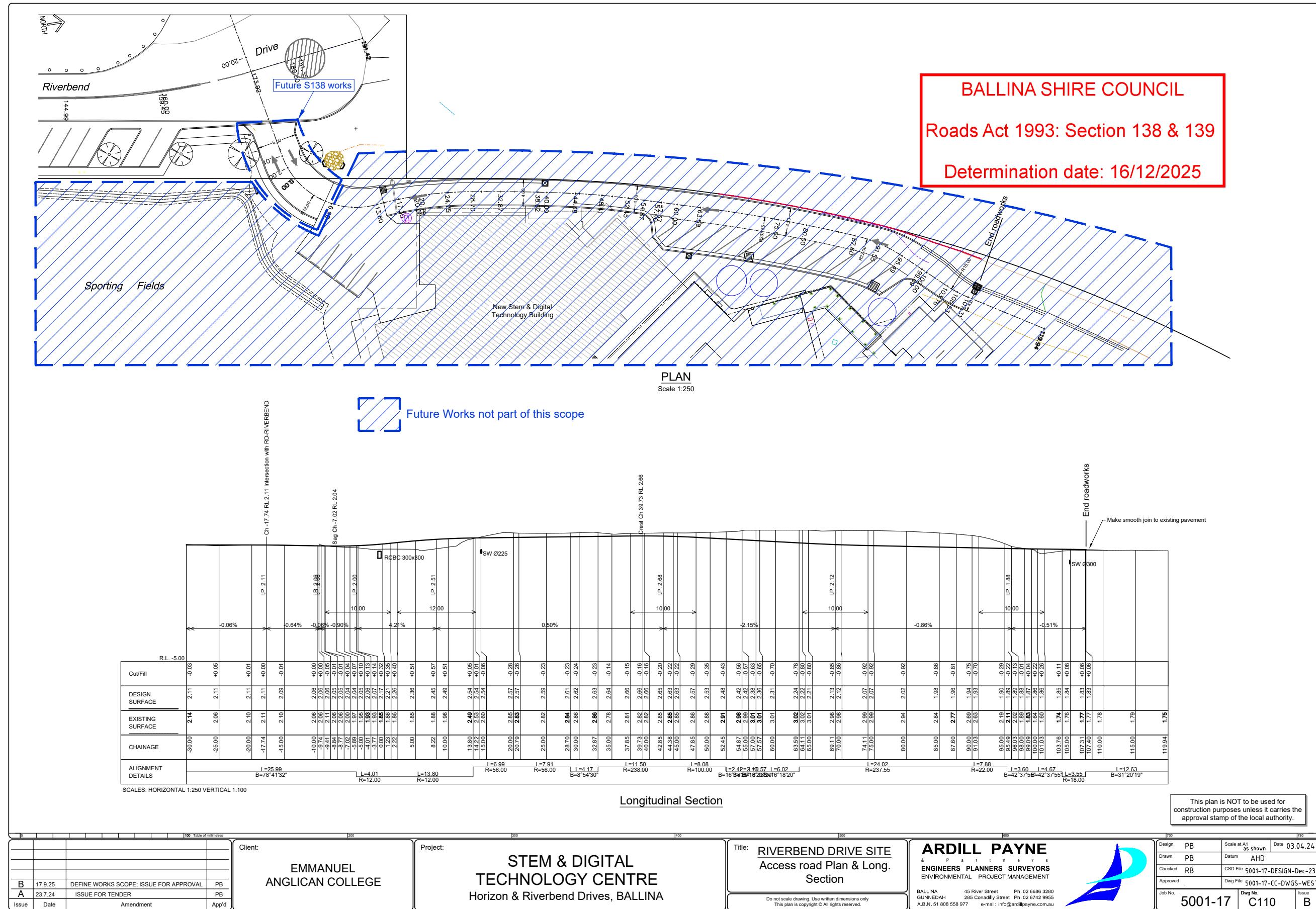
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B	17.9.25	DEFINE WORKS SCOPE: ISSUE FOR APP				
A	23.7.24	ISSUE FOR TENDER				
Issue	Date		Amendment			

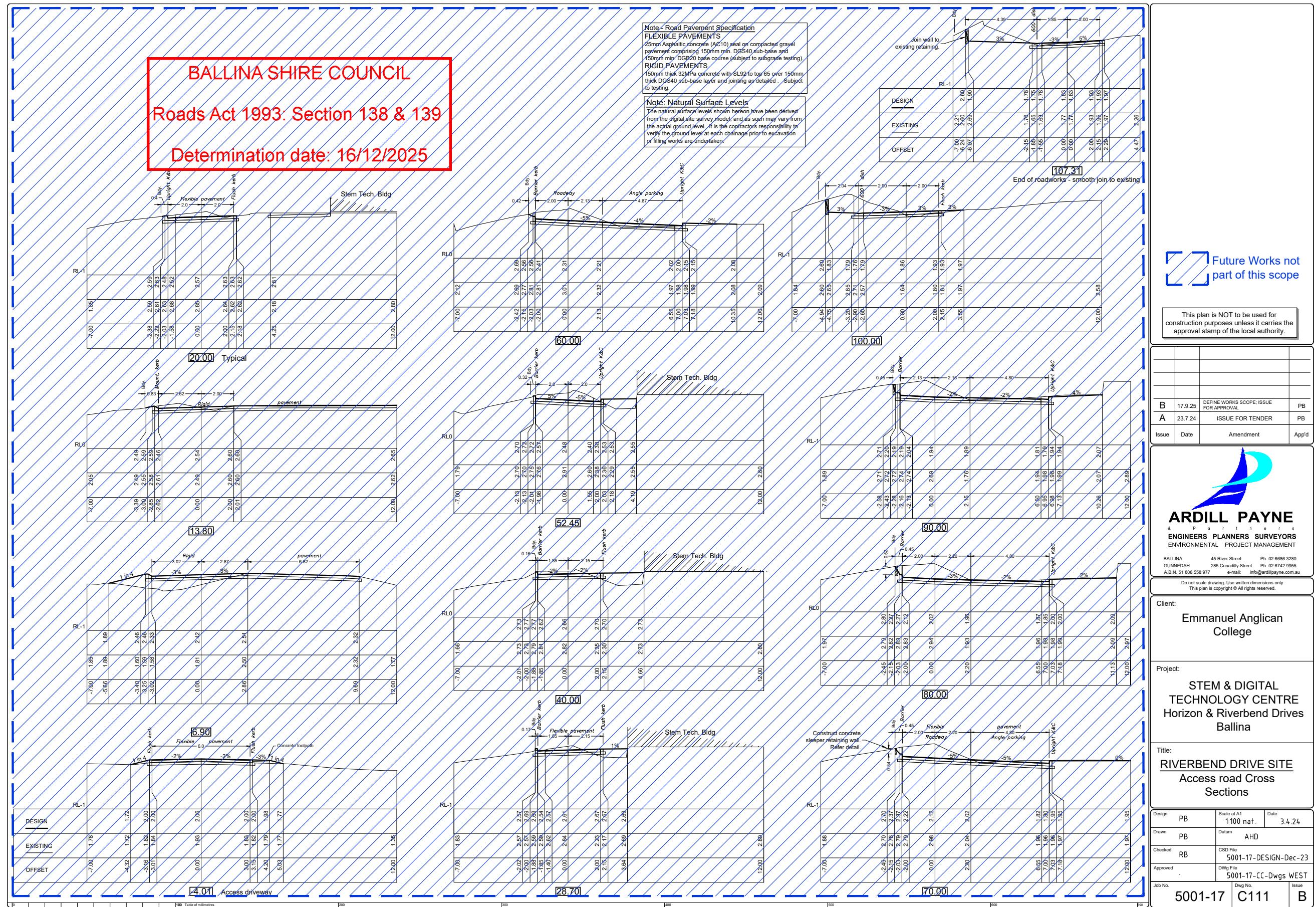
STEM & DIGITAL
TECHNOLOGY CENTRE
Horizon & Riverbend Drives, BALLINA

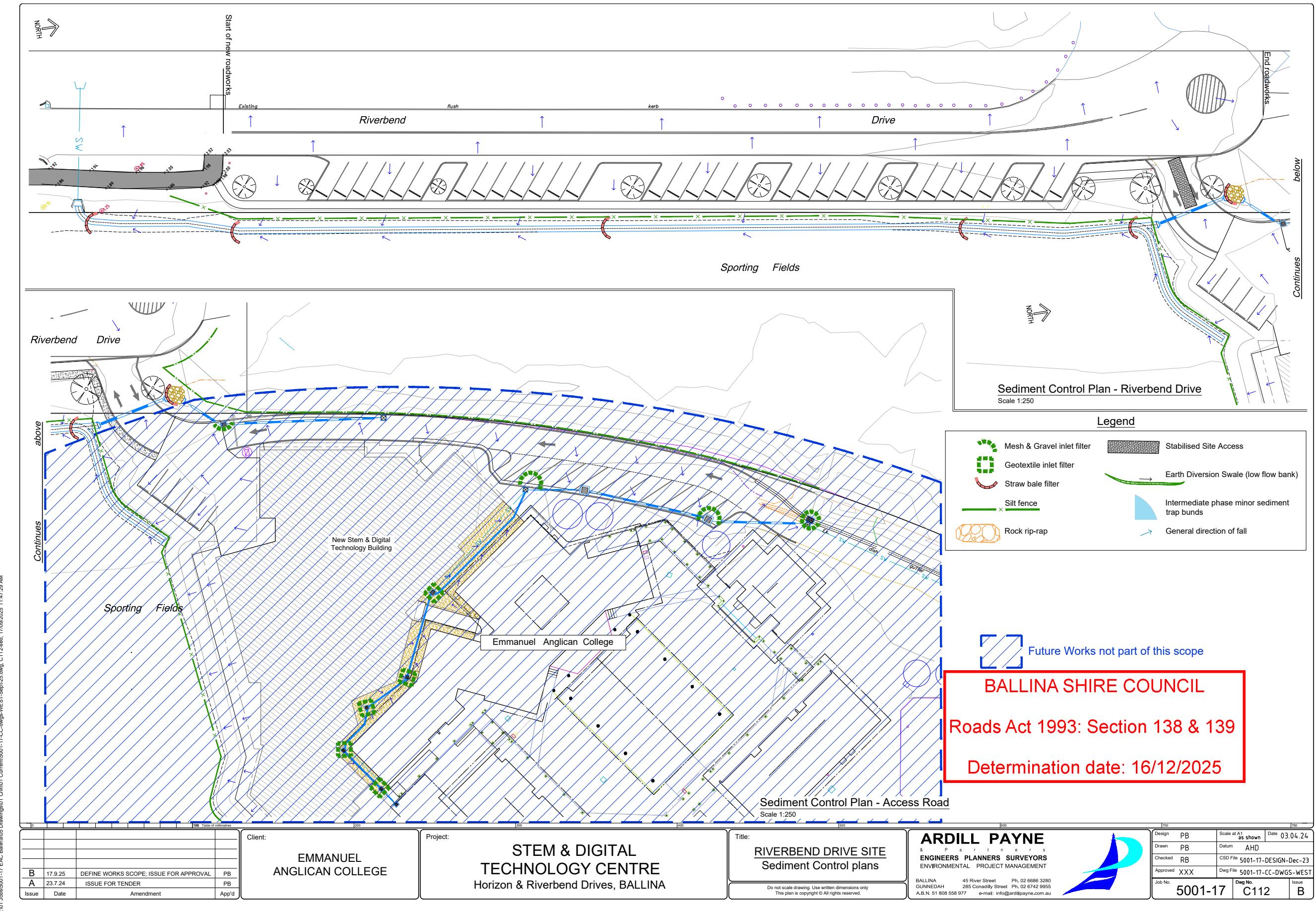
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Riverbend Drive
Cross Sections

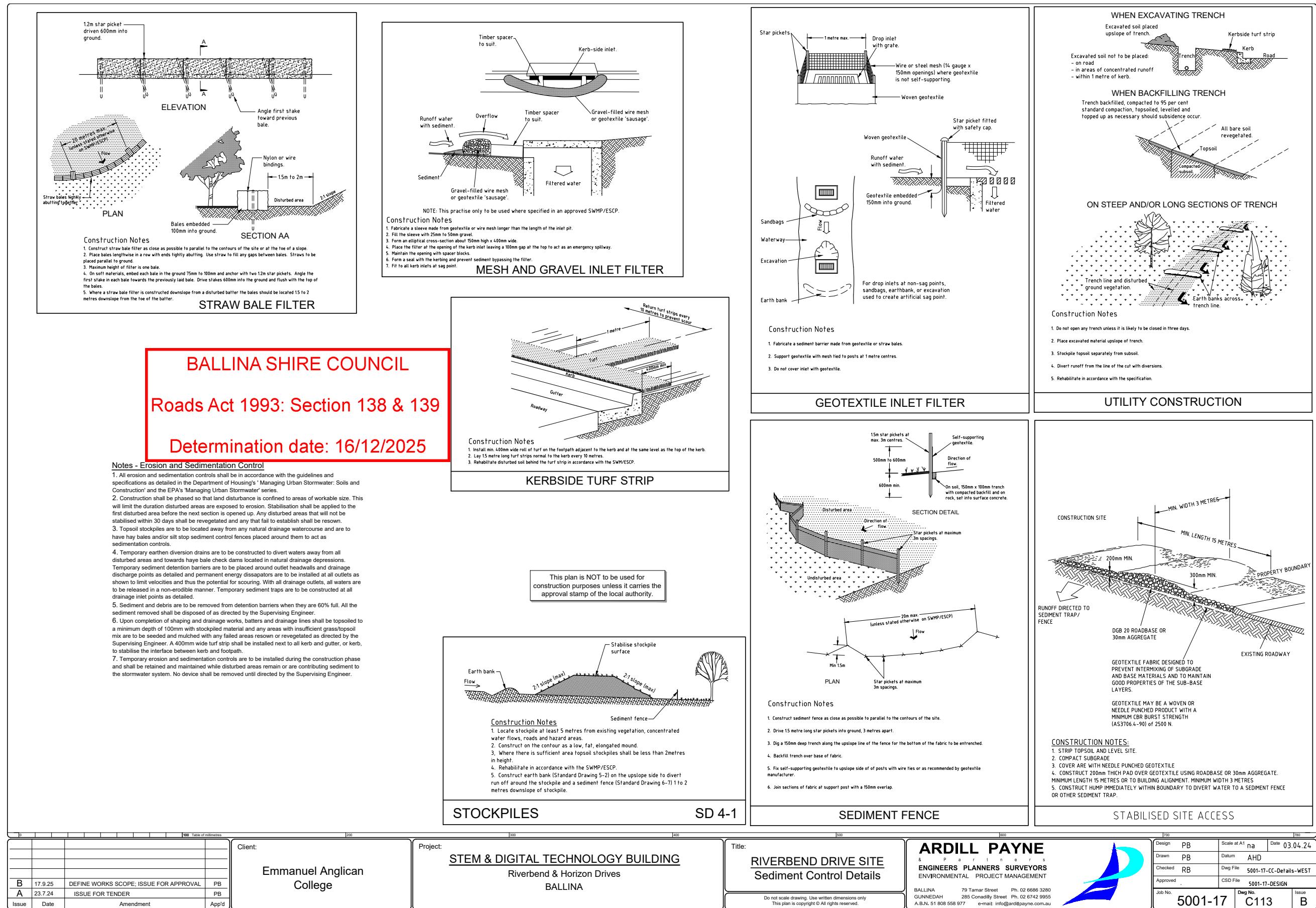
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ARDILL PAYNE
& Partners
ENGINEERS PLANNERS SURVEYORS
ENVIRONMENTAL PROJECT MANAGEMENT

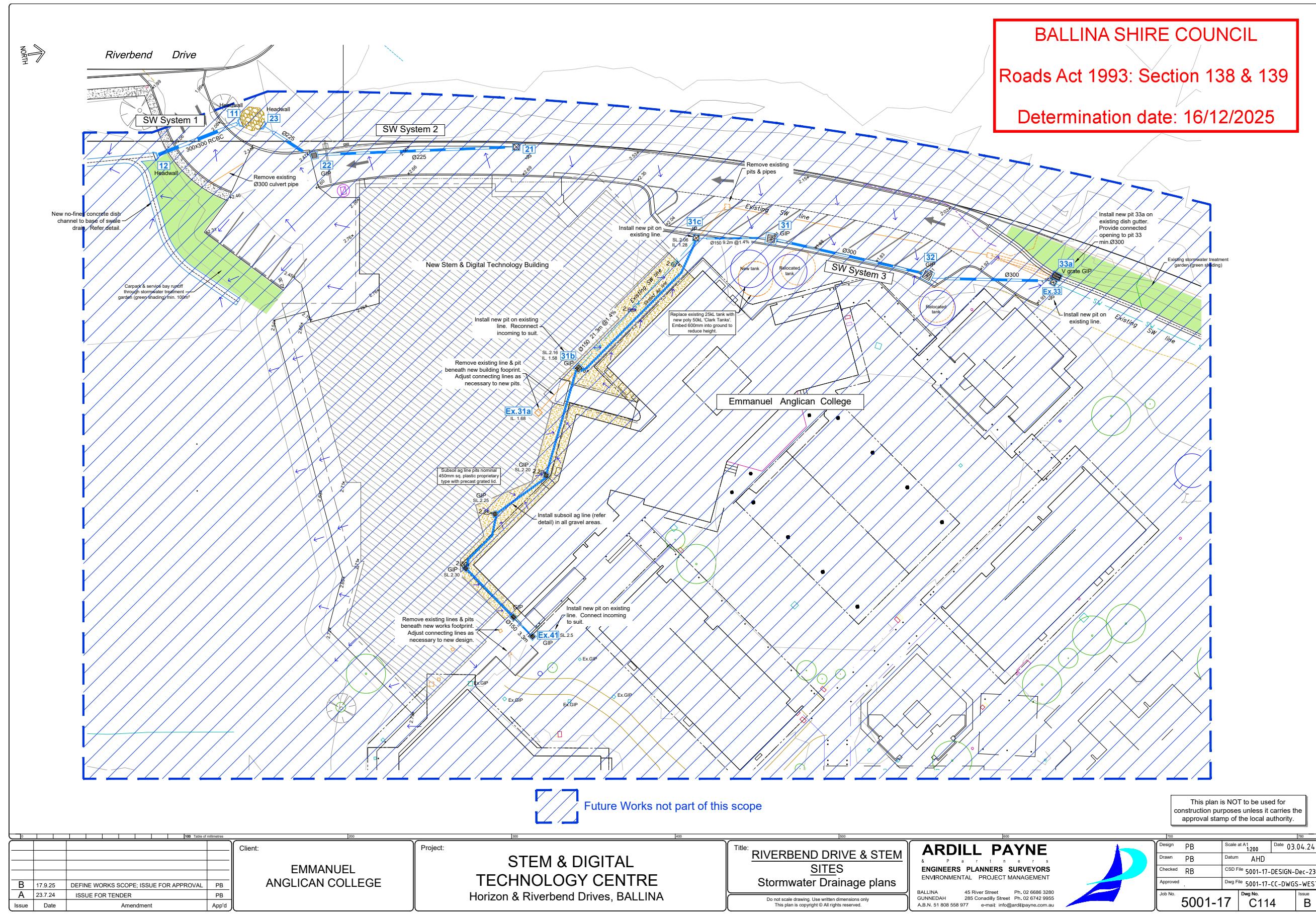
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Approved		Dwg File 5001-17-CC-DWGS-WEST	
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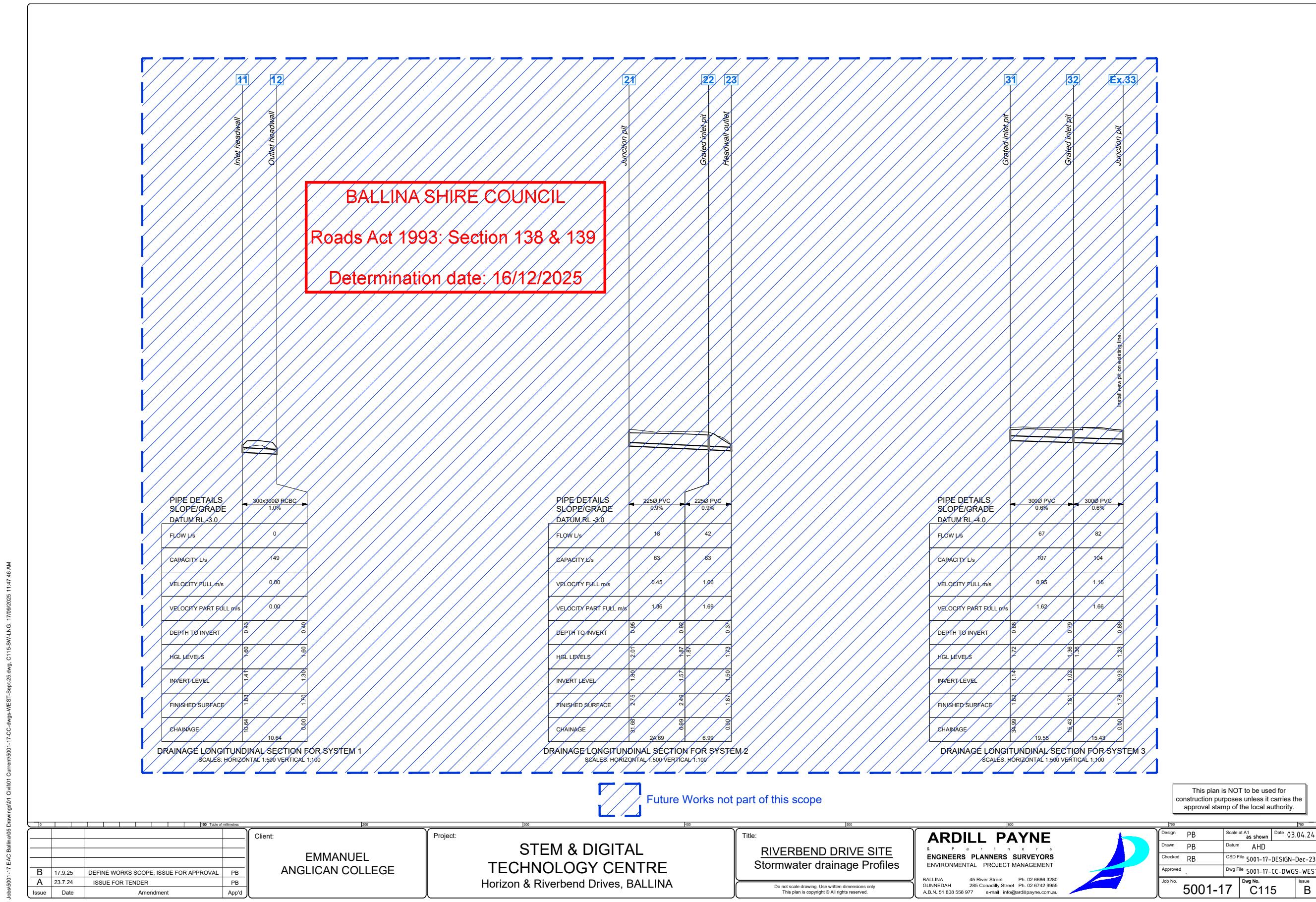








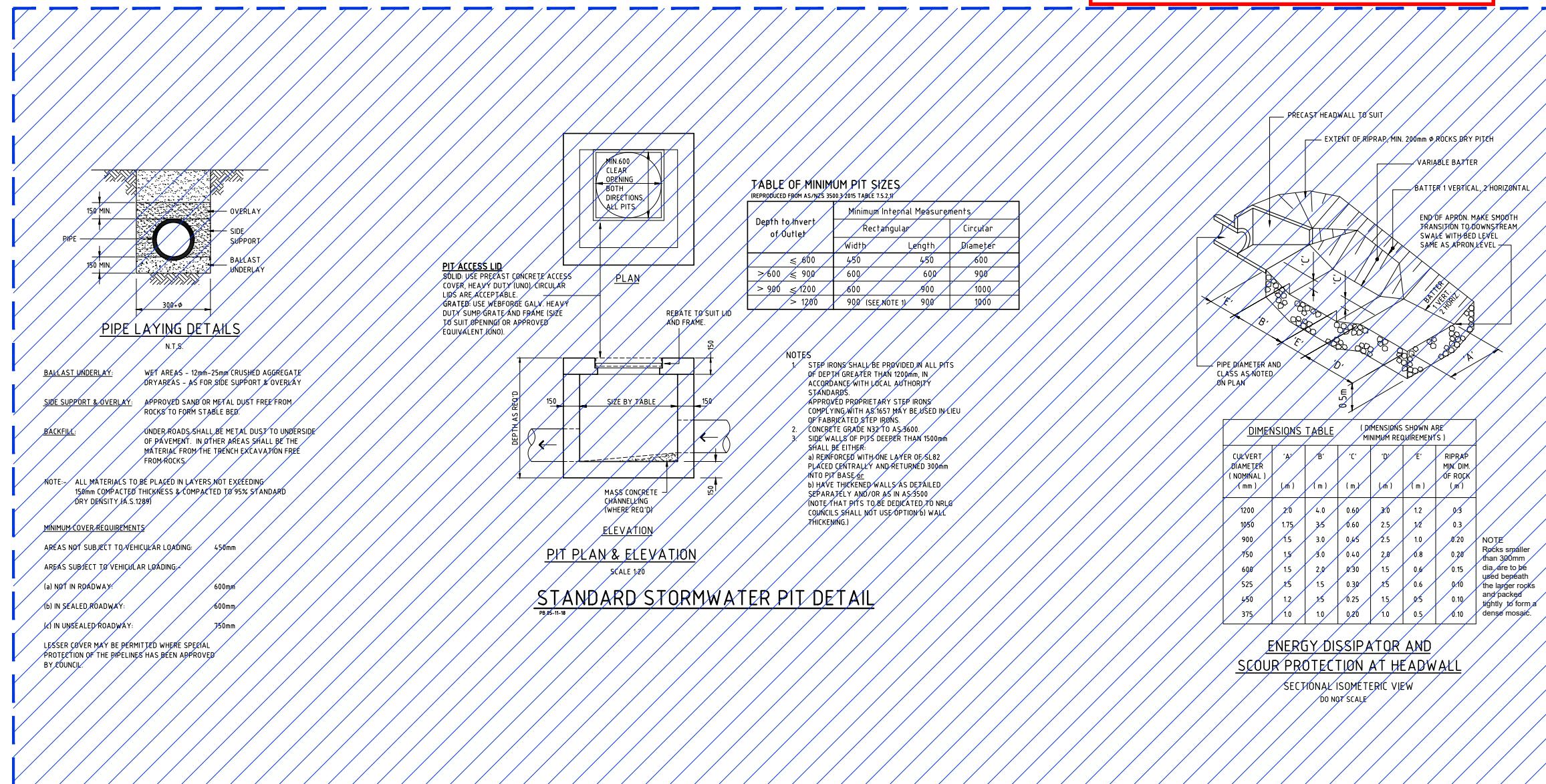




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Roads Act 1993: Section 138 & 139

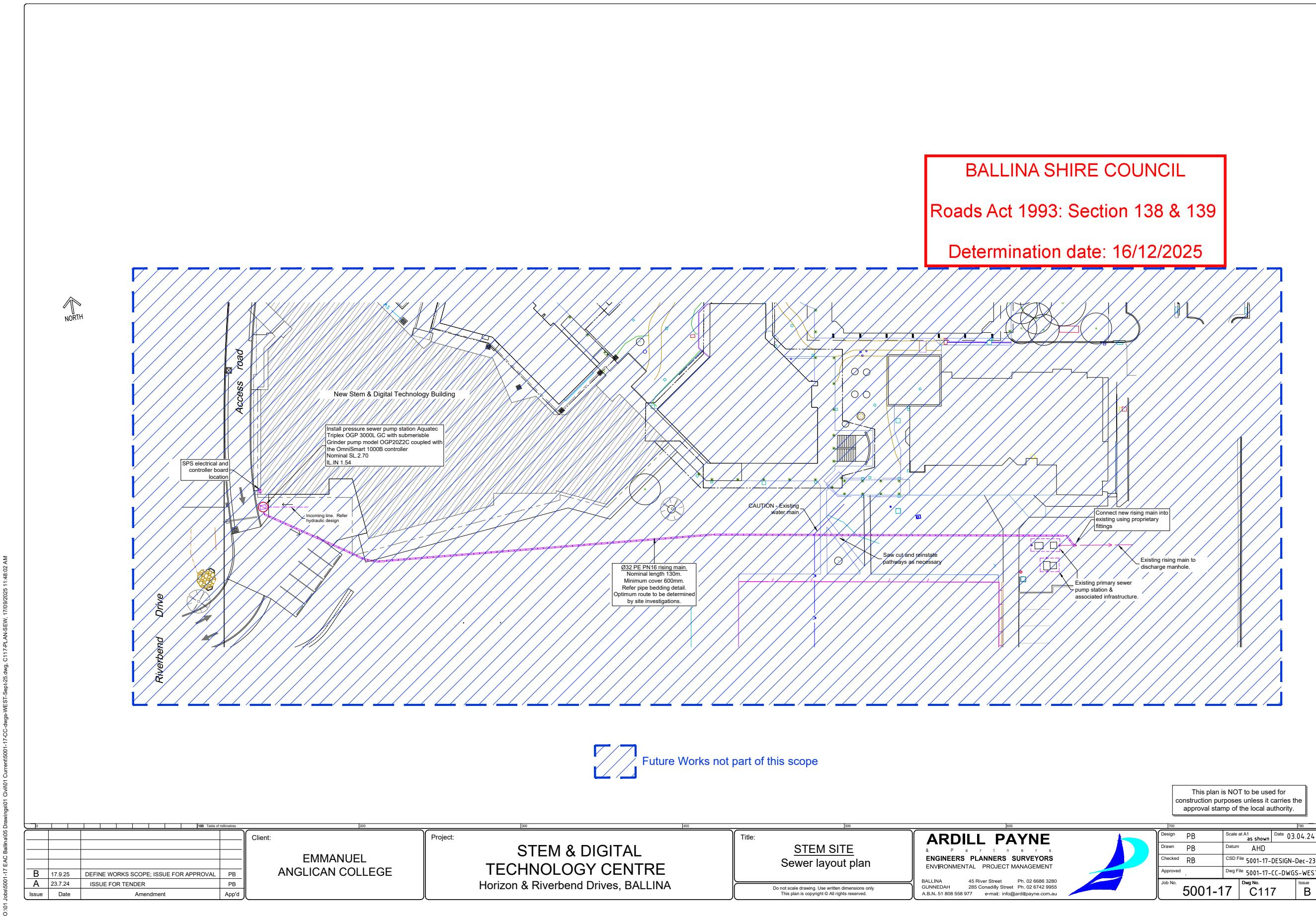
Determination date: 16/12/2025



Future Works not part of this scope

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		100 Table of millimetres		200		300		400		500		600		700		800	
B	17.9.25	DEFINE WORKS SCOPE, ISSUE FOR APPROVAL	PB														
A	23.7.24	ISSUE FOR TENDER	PB														
Issue	Date	Amendment	App'd														



8. Regulatory Matters on Classified Roads

8. Items Referred for General Discussion

Nil Items

- 10 Items Without Notice
- 11 Next Meeting

10. Items Without Notice

11. Next Meeting

Next meeting is scheduled for Wednesday 13 May 2026 at 10.00 am.