

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL  
HELD IN THE BALLINA SHIRE COUNCIL CHAMBERS  
40 CHERRY STREET BALLINA,  
ON 26/02/26 AT 9:30 AM**

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**Attendance**

Crs Sharon Cadwallader (Mayor - in the chair), Michelle Bailey, Simon Kinny, Damian Loone, Therese Crollick, Simon Chate, Eva Ramsey, Erin Karsten, Kiri Dicker and Phil Meehan.

Matthew Wood (Acting General Manager; Director - Planning and Environmental Health Division), Troy Anderson (Director - Civil Services Division), Caroline Klose (Director - Corporate and Community Division) and Nikki Glassop (Executive Assistant - General Manager and Mayor) were in attendance.

There were eight people in the gallery at this time.

**1. Australian National Anthem**

The National Anthem was played.

**2. Acknowledgement of Country**

In opening the meeting the Mayor provided an Acknowledgement of Country.

**3. Apologies**

Nil.

**4. Confirmation of Minutes**

**260226/1        RESOLVED**

(Cr Erin Karsten/Cr Simon Chate)

That Council confirms the Minutes of the Ordinary Meeting of Ballina Shire Council held on Thursday 11 December 2025.

FOR VOTE - All Councillors voted unanimously.

**5. Declarations of Interest and Reportable Political Donations**

- **Cr Simon Kinny** – declared an interest in Item 8.9 Delivery Program and Operational Plan - 31 December 2025 Review (Nature of Interest: non-significant, non-pecuniary). Cr Kinny is the partner of Margery Fitzgerald that spoke on this Item during the Public Forum. Cr Kinny will remain in the room and vote on this Item.

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- **Cr Therese Crollick** – declared an interest in Item 8.1 Use of Council Seal (Nature of Interest: non-significant, non-pecuniary). Cr Crollick is a member of the Ballina Shire Concert Band, whose lease term has been reported in this item. Cr Crollick will remain in the room and vote on this Item.
- **Cr Eva Ramsey** – declared an interest in Item 11.1 Finance and Facilities Committee Minutes - 11 February 2026 (Nature of Interest: pecuniary). Cr Ramsey is on the Board of a company associated with Item 4.3 in the Finance and Facilities Committee Minutes - 11 February 2026. Cr Ramsey will leave the room during this Item.

**6. Mayoral Minutes**

**6.1 Mayoral Minute - Coastal Hazards Adaptation Strategy**

**260226/2        RESOLVED**

(Cr Sharon Cadwallader)

That Council calls on the Australian Government to establish a National Coastal Hazards Adaptation Strategy with an associated funding program to enable the local government sector to mitigate the increasing risks associated with projected sea level rise and the increasing intensity and frequency of extreme weather events.

FOR VOTE - All Councillors voted unanimously.

**6.2 Mayoral Minute - Paving Options**

**260226/3        RESOLVED**

(Cr Sharon Cadwallader)

1. That Council investigate cost effective paving options suitable for dancing in the area immediately in front of the leased area of The Wharf Bar and Restaurant and report the findings to Council.
2. That Council liaise with the dance operator in relation to required permits.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate, Cr Eva Ramsey, Cr Erin Karsten and Cr Phil Meehan

AGAINST VOTE - Cr Kiri Dicker

**Change in Order of Business**

**260226/4        RESOLVED**

(Cr Damian Loone/Cr Michelle Bailey)

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That Council change the Order of Business to deal with the items as per the Speakers that presented in the Public Forum prior to the meeting.

FOR VOTE - All Councillors voted unanimously.

**7. Planning and Environmental Health Division Reports**

**7.2 DA 2025/403 - Contributions Waiver Request**

**260226/5 RESOLVED**

(Cr Kiri Dicker)

That the **Motion Be Put** to the vote.

FOR VOTE - All Councillors voted unanimously.

**260226/6 RESOLVED**

(Cr Phil Meehan/Cr Simon Kinny)

1. That Council acknowledges the individual merits of the squash court facility approved under DA 2025/403.
2. That Council agrees to waive the levied contributions for the development approved under DA 2025/403, in recognition of the sports opportunity and facility that will be provided to the North Coast community.

FOR VOTE - All Councillors voted unanimously.

**8.9 Delivery Program and Operational Plan - 31 December 2025 Review**

**260226/7 RESOLVED**

(Cr Kiri Dicker/Cr Erin Karsten)

1. That Council notes the contents of this quarterly review of the 2025/26 to 2028/29 Delivery Program and 2025/26 Operational Plan.
2. That Council notes that the Hutley Drive Basketball Court (full or half sized) will be constructed over existing sewer lines, creating a risk that the court may need to be removed, in part, if there is a future need to replace or repair that sewer infrastructure.
3. That Council notes the changes to the concept master plan for the Lennox Point Car Park, based on the detailed design plan, as outlined in this report, and confirms approval to proceed with the planned works, subject to further reporting on the footpath composition and colour.

FOR VOTE - All Councillors voted unanimously.

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**Adjournment**

The Mayor declared the meeting adjourned at 10.39am.  
The meeting resumed at 11.01am.

**7.1 DA 2025/126 - 23 Compton Drive, East Ballina**

**260226/8            RESOLVED**

(Cr Therese Crollick/Cr Michelle Bailey)

That Development Application 2025/126 for demolition of an existing restaurant and construction of a two-storey dwelling house, and associated earthworks, retaining walls, vegetation removal and revegetation works be **APPROVED** subject to application of conditions foreshadowed in the Section 4.15 Assessment Report in Attachment 2, non standard conditions set out in Attachment 6 and standard planning, engineering, building and environmental conditions for this type of development.

FOR VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate, Cr Erin Karsten, Cr Kiri Dicker and Cr Phil Meehan

AGAINST VOTE - Cr Eva Ramsey

**7.3 Spoonbill Reserve - Draft Master Plan**

A **Motion** was moved by Cr Kiri Dicker and seconded by Cr Michelle Bailey

That Council endorses the public exhibition of the Draft Spoonbill Reserve Master Plan, as per Attachment 1 to this report, for a minimum period of 28 days.

An **Amendment** was moved by Cr Phil Meehan and seconded by Cr Eva Ramsey

That Council defer the exhibition of the Draft Spoonbill Reserve Master Plan pending the receipt of a report on the potential of the land for residential development.

The **Amendment** was **LOST**

FOR VOTE - Cr Sharon Cadwallader, Cr Eva Ramsey and Cr Phil Meehan

AGAINST VOTE - Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate, Cr Erin Karsten and Cr Kiri Dicker

**260226/9            RESOLVED**

(Cr Kiri Dicker/Cr Michelle Bailey)

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That Council endorses the public exhibition of the Draft Spoonbill Reserve Master Plan, as per Attachment 1 to this report, for a minimum period of 28 days.

FOR VOTE - All Councillors voted unanimously.

**7.4 Local Environmental Plan Amendments and Planning Proposals - Status**

**260226/10      RESOLVED**

(Cr Simon Kinny/Cr Eva Ramsey)

That Council notes the contents of this status report on Local Environmental Plan (LEP) Amendments and Planning Proposals.

FOR VOTE - All Councillors voted unanimously.

**7.5 Planning Proposal - Deferred Matters and Conservation Zones - Finalisation**

A **Motion** was moved by Cr Eva Ramsey and seconded by Cr Michelle Bailey

1. That Council amend Planning Proposal BSCPP 25/010 – Deferred Matter and Conservation Zone Review as it relates to 54 Beacon Road, Teven as indicated in Diagram 3 in this report.
2. That part of Beacon Road which adjoins 54 Beacon Road, Teven be incorporated within the planning proposal and be designated with a RU1 Primary Production zone under Ballina Local Environmental Plan 2012.
3. That Council endorses the Planning Proposal BSCPP 25/010 (as amended in line with points 1 and 2) for finalisation.
4. The Planning Secretary be requested to approve inconsistencies with the directions of the Minister under section 9.1 of the Act as detailed in the Gateway determination letter.
5. That the amended planning proposal be forwarded to the Department of Planning, Housing and Infrastructure with a request that the LEP amendments be made and finalised.
6. That the landowners subject to a proposed conservation zone be notified of the Council's decision and be advised that they have 28 days to notify the DPHI to request an independent review of the proposed zoning of their property.

An **Amendment** was moved by Cr Simon Chate and seconded by Cr Kiri Dicker

1. That Council amend Planning Proposal BSCPP 25/010 – Deferred Matter and Conservation Zone Review as it relates to 54 Beacon Road, Teven as

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indicated in Diagram 3 in this report, but retaining the larger vegetated area on the eastern side of 54 Beacon Road, Teven in a C3 zone.

2. That part of Beacon Road which adjoins 54 Beacon Road, Teven be incorporated within the planning proposal and be designated with a RU1 Primary Production zone under Ballina Local Environmental Plan 2012.
3. That Council endorses the Planning Proposal BSCPP 25/010 (as amended in line with points 1 and 2) for finalisation.
4. The Planning Secretary be requested to approve inconsistencies with the directions of the Minister under section 9.1 of the Act as detailed in the Gateway determination letter.
5. That the amended planning proposal be forwarded to the Department of Planning, Housing and Infrastructure with a request that the LEP amendments be made and finalised.
6. That the landowners subject to a proposed conservation zone be notified of the Council's decision and be advised that they have 28 days to notify the DPHI to request an independent review of the proposed zoning of their property.

The **Amendment** was **LOST**

FOR VOTE - Cr Therese Crollick, Cr Simon Chate, Cr Erin Karsten and Cr Kiri Dicker

AGAINST VOTE - Cr Sharon Cadwallader, Cr Michelle Bailey, Cr Simon Kinny, Cr Damian Loone, Cr Eva Ramsey and Cr Phil Meehan

**260226/11      RESOLVED**

(Cr Eva Ramsey/Cr Michelle Bailey)

1. That Council amend Planning Proposal BSCPP 25/010 – Deferred Matter and Conservation Zone Review as it relates to 54 Beacon Road, Teven as indicated in Diagram 3 in this report.
2. That part of Beacon Road which adjoins 54 Beacon Road, Teven be incorporated within the planning proposal and be designated with a RU1 Primary Production zone under Ballina Local Environmental Plan 2012.
3. That Council endorses the Planning Proposal BSCPP 25/010 (as amended in line with points 1 and 2) for finalisation.
4. The Planning Secretary be requested to approve inconsistencies with the directions of the Minister under section 9.1 of the Act as detailed in the Gateway determination letter.

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5. That the amended planning proposal be forwarded to the Department of Planning, Housing and Infrastructure with a request that the LEP amendments be made and finalised.
6. That the landowners subject to a proposed conservation zone be notified of the Council's decision and be advised that they have 28 days to notify the DPHI to request an independent review of the proposed zoning of their property.

FOR VOTE - All Councillors voted unanimously.

**7.6 Policy (Review) - Climate Change**

**260226/12      RESOLVED**

(Cr Michelle Bailey/Cr Erin Karsten)

1. That Council adopts the amended Climate Change Policy, as per Attachment 1 to this report.
2. That Council place this policy on exhibition for public comment, with any submissions received to be resubmitted back to Council. If no submissions are received, then no further action is required.

FOR VOTE - All Councillors voted unanimously.

**7.7 Policy (Review) - Biodiversity - Compensatory Habitats and Offsets**

**260226/13      RESOLVED**

(Cr Therese Crollick/Cr Simon Chate)

That Council adopts the amended Biodiversity – Compensatory Habitats and Offsets Policy as contained in Attachment 2 to this report.

FOR VOTE - All Councillors voted unanimously.

**7.8 NSW State Government Strategic Planning Reforms**

**260226/14      RESOLVED**

(Cr Kiri Dicker/Cr Damian Loone)

That Council endorses the submission to the Department of Planning, Housing and Infrastructure on the '*New Approach to Strategic Planning*' discussion paper, as contained in Attachment 1.

FOR VOTE - All Councillors voted unanimously.

Cr Phil Meehan left the meeting at 12:31 pm.

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**7.9 Development Applications - Works in Progress - 31 December 2025 Review**

**260226/15      RESOLVED**

(Cr Therese Crollick/Cr Simon Chate)

1. That Council notes the contents of the report on the status of outstanding development applications for December 2025.
2. That Council notes there was no variation to development standards of 10% or less approved in relation to development applications lodged prior to 1 November 2023 in the period 1 October 2025 to 31 December 2025.
3. That Council acknowledges the completion of the DPFI/Keylan review report and endorses an integrated approach to the implementation of the DPFI/Keylan review recommendations with the actions identified in the Two Things report.

FOR VOTE - All Councillors voted unanimously.

ABSENT. DID NOT VOTE - Cr Phil Meehan

Cr Phil Meehan returned to the meeting at 12:33 pm.

**8. Corporate and Community Division Reports**

**8.1 Use of Council Seal**

**260226/16      RESOLVED**

(Cr Eva Ramsey/Cr Damian Loone)

That Council affix the Common Seal to the following documents.

US2026/1	Council to grant a new lease to AJ Gallagher & Co (Aus) Limited for 135 River Street Ballina for a term of three years at the current market rent with an option for a further term of two years.		
US2026/2	1. That Council, in accordance with the relevant provisions of the Local Government Act 1993, enters into the following leases of <i>community land</i> :		
	<b>Property</b>	<b>Tenant</b>	<b>Tenure / Comment</b>
	Part of Wigmore Hall and external storage shed located at 26 Swift Street Ballina being part of Lot 70 DP 1005100	Ballina Shire Concert Band Incorporated ABN 71 849 954 177	Four year lease at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST)
	Ballina Players Theatre and part of external storage shed at Wigmore Hall located at	The Ballina Players Incorporated	Four year lease at an annual rent equal to the statutory minimum rent charged by Crown

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	<p>parts of 26 and 24 Swift Street Ballina, being part of Lot 7 DP668267 and Part of Lot 70 DP1005100</p>	<p>ABN 66 991 377 395</p>	<p>Lands (currently \$622 per annum plus GST)</p>									
	<p>Part of Chickiba Park sports field and part of the existing sports amenities building located at 86 Chickiba Drive East Ballina being part of Lot 207 DP851318</p>	<p>Ballina Allstars Athletics Incorporated INC9889767</p>	<p>Two year lease at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST). Previous lease was one year, and this is extended to two years as relatively new tenant.</p>									
	<p>Part of Wigmore Hall located at 26-28 Swift Street Ballina being part of Lot 70 DP1005100, part of Lot 9 DP1714 and part of Lot 10 DP1714</p>	<p>Ballina Senior Citizens Incorporated ABN 79 317 089 178</p>	<p>Four year lease at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST)</p>									
	<p>2. Council authorises the General Manager to affix the seal to the lease/licence documents in point one and any other documents required to allow tenure to be granted in accordance with point one.</p> <p>3. That prior to points one and two being actioned, statutory public notification relating to the proposed lease/licence of community land be undertaken, with a report to be presented to Council in the event that an objection of a substantive nature is received to the grant of the proposed lease/licence.</p>											
<p>US2026/3</p>	<p>1. That Council, in accordance with the relevant provisions of the Local Government Act 1993, enters into the following licences of operational land:</p>											
	<table border="1"> <thead> <tr> <th data-bbox="549 1520 874 1559">Property</th> <th data-bbox="884 1520 1098 1559">Tenant</th> <th data-bbox="1107 1520 1406 1559">Tenure</th> </tr> </thead> <tbody> <tr> <td data-bbox="549 1561 874 1749"> <p>Part of the storage shed at 'Ballina Council Works Depot' located at 81-95 Southern Cross Drive Ballina being part of Lot 67 DP1022473</p> </td> <td data-bbox="884 1561 1098 1749"> <p>Rotary Club of Balina-On-Richmond Incorporated ABN 14 839 627 091</p> </td> <td data-bbox="1107 1561 1406 1749"> <p>Four year licence at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST)</p> </td> </tr> <tr> <td data-bbox="549 1751 874 1962"> <p>Part of the storage shed at 'Ballina Council Works Depot' located at 81-95 Southern Cross Drive Ballina being part of Lot 67 in DP1022473</p> </td> <td data-bbox="884 1751 1098 1962"> <p>Lions Club on Ballina Incorporated ABN 41 208 120 928</p> </td> <td data-bbox="1107 1751 1406 1962"> <p>Four year licence at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST)</p> </td> </tr> </tbody> </table>			Property	Tenant	Tenure	<p>Part of the storage shed at 'Ballina Council Works Depot' located at 81-95 Southern Cross Drive Ballina being part of Lot 67 DP1022473</p>	<p>Rotary Club of Balina-On-Richmond Incorporated ABN 14 839 627 091</p>	<p>Four year licence at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST)</p>	<p>Part of the storage shed at 'Ballina Council Works Depot' located at 81-95 Southern Cross Drive Ballina being part of Lot 67 in DP1022473</p>	<p>Lions Club on Ballina Incorporated ABN 41 208 120 928</p>	<p>Four year licence at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST)</p>
Property	Tenant	Tenure										
<p>Part of the storage shed at 'Ballina Council Works Depot' located at 81-95 Southern Cross Drive Ballina being part of Lot 67 DP1022473</p>	<p>Rotary Club of Balina-On-Richmond Incorporated ABN 14 839 627 091</p>	<p>Four year licence at an annual rent equal to the statutory minimum rent charged by Crown Lands (currently \$622 per annum plus GST)</p>										
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	2. Council authorises the General Manager to affix the seal to the lease/licence documents in point one and any other documents required to allow tenure to be granted in accordance with point one.
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FOR VOTE - All Councillors voted unanimously.

**8.2 Investment Summary - December 2025 and January 2026**

**260226/17      RESOLVED**

(Cr Simon Chate/Cr Erin Karsten)

That Council notes the record of banking and investments for December 2025 and January 2026.

FOR VOTE - All Councillors voted unanimously.

**8.3 Australia Day 2026 - Review**

**260226/18      RESOLVED**

(Cr Eva Ramsey/Cr Damian Loone)

1. That Council confirms the categories for the 2027 Ballina Shire Australia Day Awards remain unchanged, with citizen of the year selected from one of the categories as follows:
  - Young Citizen of the Year (30 years or under)
  - Senior Citizen of the Year (60 years or over)
  - Volunteer Award
  - Sports Award
  - Community Event of the Year
  - Arts and Cultural Award
  - Environmental Award
2. That Council confirms Tuesday 26 January as the date for the 2027 Ballina Shire Australia Day Awards and Citizenship ceremony, at the Lennox Head Cultural Centre.
3. That Council receive a report on the provision of Australia themed banners to be flown in the central part of River Street, Ballina as well as in Alstonville and Lennox Head village centres in planning for 2027 Australia Day. The design and costs involved are to be included in this report.
4. That Council receive a breakdown on the event costings for the 2026 Australia Day event.

FOR VOTE - All Councillors voted unanimously.

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**Public Question Time**

There were no members of the gallery present at 12.45pm for Public Question Time.

Cr Michelle Bailey left the meeting at 12:49 pm.

**8.4 Councillor Expenses - Six Monthly Review**

**260226/19      RESOLVED**

(Cr Kiri Dicker/Cr Therese Crollick)

That Council notes the contents of this update on the Councillor expenses, as per the Councillor Expenses and Facilities Policy, for the period 1 July 2025 to 30 December 2025.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey

**Adjournment**

The Mayor declared the meeting adjourned at 1.01pm.  
The meeting resumed at 1.45pm.

**8.5 Legal Matters - Update**

**260226/20      RESOLVED**

(Cr Simon Kinny/Cr Simon Chate)

That Council notes the contents of this Legal Matters – Update report.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey

**8.6 Policy (Review) - Community Property Leasing and Licensing**

**260226/21      RESOLVED**

(Cr Erin Karsten/Cr Therese Crollick)

1. That Council adopts the amended Community Property Leasing and Licensing Policy, as per Attachment 1 to this report and inclusive of the changes expressed in point 3.
2. That Council place this policy on exhibition for public comment, with any submissions received to be resubmitted back to Council. If no submissions are received, then no further action is required.

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3. That Council incorporates the following changes into the policy relating to Table 2 in the report:
- Category 1: Small Not For Profit (Small NFP): Volunteer Based, Membership Funded organisations that have
    - A. No paid executive staff
    - B. No permanent commercial trading
    - C. Annual turnover below \$250,000
    - D. They are entitled to an amount equal to NSW Crown Lands statutory minimum rent
  - Category 2: Community organisations with commercial trading
    - A. Have paid staff or contractors
    - B. Have commercial revenue streams from bar, gaming, catering, event hire, etc. that generate an operational surplus (evidenced through financial statements) that is above \$250,000
    - C. Revenue Thresholds for Rent per Annum
      1. Between \$250,001 to \$1M revenue, Pay 25% of Market rent for the first year of lease term, then annual CPI adjustments
      2. \$1M to \$2M in revenue Pay 50%
      3. Greater than \$2M - 100% of market rent
  - Category 3: Community Preschools
    - A. They are entitled to an amount equal to NSW Crown Lands statutory minimum rent
  - Category 4: Large Not for Profits, including government funded service providers
    - A. Have paid staff or contractors
    - B. Have professional executive structure
    - C. Paid workforce delivering services to the community
    - D. Receives significant recurrent government funding
    - E. Typically operate across additional LGAs
    - F. Revenue Thresholds for Rent per Annum
      1. Between \$250,001 to \$1M revenue, Pay 25% of Market rent for the first year of lease term, then annual CPI adjustments
      2. \$1M to \$2M in revenue Pay 50%
      3. Greater than \$2M - 100% of market rent
  - Category 5: Large Not for Profits, renting a storage shed to be determined on a case by case basis based on size of shed and organisational scale.

FOR VOTE - Cr Sharon Cadwallader, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate, Cr Eva Ramsey and Cr Erin Karsten  
AGAINST VOTE - Cr Kiri Dicker and Cr Phil Meehan  
ABSENT. DID NOT VOTE - Cr Michelle Bailey

**8.7 Tender - Roof Replacements - Ballina and Alstonville**

**260226/22      RESOLVED**

(Cr Damian Loone/Cr Therese Crollick)

1. That Council in accordance with the Local Government (General) Regulation 2021 Section 178(1)(a), accepts the tender and awards the contract to

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Barden Constructions Aust Pty Ltd for the Tender - Roof Replacements - Ballina and Alstonville for the total amount of \$400,884.25 (excluding GST).

2. That Council authorises the General Manager to sign the contract documents.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey

**8.8 Financial Year 2025/26 - 31 December 2025 Review**

**260226/23      RESOLVED**

(Cr Therese Crollick/Cr Phil Meehan)

That an extension of time be granted for Cr Kiri Dicker.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey

**260226/24      RESOLVED**

(Cr Kiri Dicker/Cr Eva Ramsey)

1. That Council notes the contents of this report for the December 2025 Quarterly Financial Review and approves the budget changes identified within the report.
2. That Council approves the contents of the templates under the Quarterly Budget Review Statement Guidelines (QBRS Guidelines) issued by the Department of Planning, Housing and Infrastructure, as per Attachment 1 to this report and approves the budget changes identified within.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey

Cr Kiri Dicker left the meeting at 03:11 pm.

**8.10 Capital Expenditure - 31 December 2025 Review**

**260226/25      RESOLVED**

(Cr Erin Karsten/Cr Therese Crollick)

1. That Council notes the contents of this report regarding the 2025/26 capital expenditure review for the period ending 31 December 2025.
2. That Council approves the budget variations, as per Table 2 of this report.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey and Cr Kiri Dicker

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Cr Phil Meehan left the meeting at 03:23 pm.

**9. Civil Services Division Reports**

**9.1 Policy (Review) - Asset Management**

**260226/26 RESOLVED**

(Cr Simon Chate/Cr Therese Crollick)

1. That Council adopts the amended Asset Management Policy, as per Attachment 1 to this report.
2. That Council place this policy on exhibition for public comment, with any submissions received to be resubmitted back to Council. If no submissions are received, then no further action is required.

FOR VOTE - All Councillors voted unanimously.

ABSENT. DID NOT VOTE - Cr Michelle Bailey, Cr Kiri Dicker and Cr Phil Meehan

Cr Phil Meehan returned to the meeting at 03:26 pm.

**10. Notices of Motion**

**10.1 Notice of Motion - Convention Centre Site**

**260226/27 RESOLVED**

(Cr Therese Crollick/Cr Erin Karsten)

That Council notes the information contained in the report.

FOR VOTE - All Councillors voted unanimously.

ABSENT. DID NOT VOTE - Cr Michelle Bailey and Cr Kiri Dicker

**10.2 Notice of Motion - Rural Land Use and Planning Priority 10**

**260226/28 RESOLVED**

(Cr Erin Karsten/Cr Eva Ramsey)

That Council includes an action in the Local Strategic Planning Statement under Planning Priority 10 (Protect productive agricultural land and encourage on-farm diversification) as follows:

- 10.3 Consolidate Rural Land Use Policy into a single reference document inclusive of a statement of key rural planning principles for Ballina Shire.

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL  
HELD IN THE BALLINA SHIRE COUNCIL CHAMBERS  
40 CHERRY STREET BALLINA,  
ON 26/02/26 AT 9:30 AM**

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FOR VOTE - Cr Sharon Cadwallader, Cr Simon Kinny, Cr Damian Loone, Cr Therese Crollick, Cr Simon Chate, Cr Eva Ramsey and Cr Erin Karsten  
AGAINST VOTE - Cr Phil Meehan  
ABSENT. DID NOT VOTE - Cr Michelle Bailey and Cr Kiri Dicker

**Cr Eva Ramsey** – declared an interest in Item 11.1 Finance and Facilities Committee Minutes - 11 February 2026 (Nature of Interest: pecuniary). Cr Ramsey is on the Board of a company associated with Item 4.3 in the Finance and Facilities Committee Minutes - 11 February 2026. Cr Ramsey will leave the room during this Item.

Cr Eva Ramsey left the meeting at 03:54 pm.

**11. Advisory Committee Minutes**

**11.1 Finance and Facilities Committee Minutes - 11 February 2026**

**260226/29      RESOLVED**

(Cr Damian Loone/Cr Therese Crollick)

That Council confirms the minutes of the Finance and Facilities Committee meeting held 11 February 2026 and that the recommendations contained within the minutes be adopted, with the exception of Item 4.4.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey, Cr Eva Ramsey and Cr Kiri Dicker

Cr Simon Chate left the meeting at 04:01 pm.  
Cr Eva Ramsey returned to the meeting at 04:02 pm.

**260226/30      RESOLVED**

(Cr Erin Karsten/Cr Therese Crollick)

That Council commences an expressions of interest process regarding all opportunities, both sale and lease, for 89 Tamar Street, Ballina consistent with the leasing and sale terms outlined for Options 1 & 2 in the report to the Finance and Facilities Committee Meeting of 11 February 2026 with the outcome to be reported to Council.

FOR VOTE - All Councillors voted unanimously.  
ABSENT. DID NOT VOTE - Cr Michelle Bailey, Cr Simon Chate and Cr Kiri Dicker

**MINUTES OF THE ORDINARY MEETING OF BALLINA SHIRE COUNCIL  
HELD IN THE BALLINA SHIRE COUNCIL CHAMBERS  
40 CHERRY STREET BALLINA,  
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**12. Reports from Councillors on Attendance on Council's behalf**

**12.1 Mayoral Meetings**

**260226/31 RESOLVED**

(Cr Sharon Cadwallader/Cr Erin Karsten)

That Council notes the contents of the report on Mayoral meetings.

FOR VOTE - All Councillors voted unanimously.

ABSENT. DID NOT VOTE - Cr Michelle Bailey, Cr Simon Chate and Cr Kiri Dicker

**13. Confidential Session**

Nil

**MEETING CLOSURE**

4.10pm

The Minutes of the Ordinary Meeting held on 26/02/26 were submitted for confirmation by council on 26 March 2026 and amendments (if any) are contained in the confirming resolution. Such Minutes were signed by the Mayor at the meeting on 26 March 2026.